

To: Members of the Communities
Scrutiny Committee

Date: 7 March 2024

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Dear Councillor

You are invited to attend a meeting of the **COMMUNITIES SCRUTINY COMMITTEE** to be held at **10.00 am** on **THURSDAY, 14 MARCH 2024** in **COUNCIL CHAMBER, COUNTY HALL, RUTHIN AND BY VIDEO CONFERENCE**.

Yours sincerely

G. Williams
Monitoring Officer

AGENDA

1 APOLOGIES

2 DECLARATION OF INTERESTS (Pages 3 - 4)

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS AS AGREED BY THE CHAIR

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES (Pages 5 - 18)

To receive the minutes of the Special Communities Scrutiny Committee held on 11 January 2024 and the Communities Scrutiny Committee held on 01 February 2024 (copy enclosed).

5 PUBLIC CONVENIENCES SAVINGS PROPOSAL (Pages 19 - 44)

To consider a report by the Corporate Director: Economy & Environment (copy enclosed) which seeks the Committee's observations of the report prior to any future Cabinet decision.

6 RHYL REGENERATION PROGRAMME AND GOVERNANCE (Pages 45 - 68)

To consider a report by the Corporate Director: Economy & Environment (copy enclosed) which seeks the Committee's observations on the Council's delivery and governance of the Rhyl Regeneration Programme.

7 SCRUTINY WORK PROGRAMME (Pages 69 - 86)

To consider a report by the Scrutiny Coordinator (copy enclosed) seeking a review of the committee's forward work programme and updating members on relevant issues.

8 FEEDBACK FROM COMMITTEE REPRESENTATIVES

To receive any updates from Committee representatives on various Council Boards and Groups

MEMBERSHIP

Councillors

Councillor Huw Williams (Chair)

Michelle Blakeley-Walker

James Elson

Jon Harland

Carol Holliday

Alan James

Councillor Karen Anne Edwards (Vice-Chair)

Brian Jones

Delyth Jones

Merfyn Parry

Cheryl Williams

COPIES TO:

All Councillors for information

Press and Libraries

Town and Community Councils

LOCAL GOVERNMENT ACT 2000

Code of Conduct for Members

DISCLOSURE AND REGISTRATION OF INTERESTS

I, (<i>name</i>)	<input type="text"/>
a *member/co-opted member of <i>(*please delete as appropriate)</i>	Denbighshire County Council
CONFIRM that I have declared a *personal / personal and prejudicial interest not previously declared in accordance with the provisions of Part III of the Council's Code of Conduct for Members, in respect of the following:- <i>(*please delete as appropriate)</i>	
Date of Disclosure:	<input type="text"/>
Committee (<i>please specify</i>):	<input type="text"/>
Agenda Item No.	<input type="text"/>
Subject Matter:	<input type="text"/>
Nature of Interest: <i>(See the note below)*</i>	<input type="text"/>
Signed	<input type="text"/>
Date	<input type="text"/>

*Note: Please provide sufficient detail e.g. 'I am the owner of land adjacent to the application for planning permission made by Mr Jones', or 'My husband / wife is an employee of the company which has made an application for financial assistance'.

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COMMUNITIES SCRUTINY COMMITTEE

Minutes of a special meeting of the Communities Scrutiny Committee held in the Council Chamber, County Hall, Ruthin and by video conference on Thursday, 11 January 2024 at 10.00 am.

PRESENT

Councillors Michelle Blakeley-Walker, Karen Edwards (Vice-Chair), James Elson, Jon Harland, Carol Holliday, Alan James, Brian Jones, Merfyn Parry, Arwel Roberts, Cheryl Williams and Huw Williams (Chair)

PRESENT AS IN THEIR CAPACITY AS SIGNATORIES TO THE CALL-IN

Councillors Justine Evans, Hugh Irving, and Terry Mendies.

PRESENT AT THE COMMITTEE'S INVITATION

Councillor Gwyneth Ellis, Lead Member for Finance, Performance and Strategic Assets and Councillor Emrys Wynne, Lead Member for Welsh Language, Culture and Heritage.

PRESENT AS OBSERVERS

Councillor Jeanette Chamberlain-Jones, Councillor Ann Davies, Councillor Pauline Edwards, Councillor Bobby Feeley, Councillor Huw Hilditch-Roberts, Councillor Gareth Sandilands, Councillor Peter Scott, Councillor Andrea Tomlin, Councillor David Gwyn Williams.

ALSO PRESENT

Corporate Director: Governance and Business (Monitoring Officer) (GW), Corporate Director: Environment and Economy (TW), Head of Finance and Audit (LT), Head of Housing and Communities (LG), Scrutiny Co-ordinator (RhE), Committee Administrator: Minute Taker (RhT-J), and Senior Committee Administrator: Zoom Host (KJ).

1 APOLOGIES

The Chair advised members that Plaid Cymru had changed its representative on the Committee, with Councillor Arwel Roberts replacing Councillor Delyth Jones as the Group's representative.

2 DECLARATION OF INTERESTS

Responding to enquiries relating to declaring personal or personal and prejudicial interests in the meeting's business the Monitoring Officer advised that:

- councillors who periodically used library facilities were not deemed to have an interest that affected or favoured them more than any member of the public; and
- being a signatory to a call-in was not deemed to be a personal or personal and prejudicial interest as the right to call-in an Executive decision was part of a non-Executive member's role.

3 URGENT MATTERS AS AGREED BY THE CHAIR

None.

4 REVIEW OF CABINET DECISION RELATING TO THE LIBRARY/ONE STOP SHOP SAVINGS PROPOSAL

The Chair welcomed Councillors Gwyneth Ellis, Lead Member for Finance, Performance and Strategic Assets and Emrys Wynne, Lead Member for Welsh Language, Culture & Heritage to the meeting and explained that they were attending at his request to answers members' questions relating to the decision.

The members who were signatures to the call-in were called upon to give statements on the reasons for the call-in; these members were Councillors Hugh Irving, Terry Mendies, James Elson, Justine Evans, and Brian Jones.

Councillor Hugh Irving thanked the Chair for allowing him to speak. He reiterated the reasons for the call in were as follows –

1. The decision to reduce library opening hours by 40% was inappropriate as the reductions would prevent a high-performing service from maintaining its standards and would affect the Council's Key Performance Indicators. This effect was yet to be clarified.
2. One-stop shops located in libraries provide significant support to the community particularly for less able residents who will no longer be as fully supported. Public access to IT technology will be reduced and opportunities for residents to enter a warm environment for social reasons will be diminished.
3. Potential Redundancy Costs and the impact of losing fully trained, experienced staff have not yet been fully calculated or included in figures for corporate savings. Detail anticipated savings have not yet been provided to members.
4. The town/city Councils of Rhuddlan and St Asaph have not yet indicated whether they will continue their financial support for their local libraries in light of the reduced service proposed. These figures need to be known and considered before final decisions are made.
5. Outside organisations providing services through library premises have not yet indicated whether they will continue to do so with the resultant effect on community well-being. Financial losses from commercial organisations such as banks from loss of access to library facilities have not yet been calculated or their loss to the community taken into consideration.

In addition to the already stated reasons, Councillor Irving queried whether the officers and lead members had visited the libraries before the decision was taken to understand the impact the decision would have on residents and the surrounding communities, as well as on external organisations which used the libraries. All would suffer from the reduced opening times. Councillor Irving felt that the Cabinet decision had not considered the whole picture or fully realised the widespread impact the cuts would have on experienced staff, residents, along with both

voluntary and commercial external organisations who wished to utilise libraires for community engagement purposes.

Councillor Terry Mendies informed the Committee that he thought the proposed savings were admirable, however, they would not be viable. Councillor Mendies queried the proposed redundancies as it had been indicated during the December Cabinet meeting that redundancies would be the last option and that relocation would be sought in other services across the Council for staff under threat of redundancy. He queried whether if staff were redeployed whether any savings would be achieved. In closing his statement, Councillor Mendies added that the public consultation response was the largest the Council had experienced and yet the public's responses were not being reflected in the decision taken. Concluding, he stated that there were larger projects which the Council could mothball to achieve more significant savings.

Councillor James Elson echoed the previous statements. Adding that he thought the libraries were a soft target, fearing that if the cuts were permitted to proceed, the service would not return to the outstanding service it was at present.

Councillor Justine Evans advised that she agreed with what all that had been said. She also stated that she feared the proposed cuts would impact more significantly on the most vulnerable and deprived in the community as well as on students who used the libraries to study. Libraries also provided warm spaces for children and young people to study and were sometimes used as places of safety by them away from a chaotic home environment.

Councillor Brian Jones agreed with the previous speakers. He acknowledged the financial constraints facing the Council and fully understood the proposals, however he felt the way the decision had been taken was not well thought through and required additional time before implementation in order to make sure that the impact of the decision had been fully quantified.

The Lead Member for Welsh Language, Culture and Heritage thanked all for their comments and the opportunity to speak. He stated that he shared members' apprehensions regarding the propositions, the decision was not one which any member wanted to take, but the Council was faced with taking unpalatable decisions in respect of service delivery due to the unprecedented financial climate it had to operate within for the foreseeable future. Cabinet was well aware of the impact the reduction would have on communities, however the decision had to be made. Councillor Wynne emphasised that no libraries would close, the option which Cabinet had taken was the best option for the county's libraries, no libraries would close, all would remain open albeit with reduced opening hours. It was felt that this option provided an opportunity for opening hours to be extended once the financial climate improved.

Both the Lead Member for Finance, Performance and Strategic Assets and the Lead Member for Welsh Language, Culture and Heritage answering the points raised advised:

- Denbighshire was not alone in facing having to cut services, local authorities across the UK were all attempting to deal with the effects of increased costs, high inflation and below inflation settlements from central governments.
- that the public consultation had not been ignored. As a consequence of the consultation the proposal to reduce library opening hours by 50% had been amended to a reduction of 40%, this would result in libraries being open for approximately 80 more hours than under the original proposal.
- the negative impact was known as the wellbeing impact assessment indicated the assessment was a negative one; however, the Council required to set a balanced budget.
- regarding the possible redundancies, the figures within the report were based within a range starting at zero if all affected staff were successfully redeployed, with the highest figure stating the maximum cost if all affected staff were made redundant.
- That she would be happy to discuss other projects which could potentially be mothballed with Councillor Mendies outside of the meeting.
- that the decision was not a 'one-way street'. Members were assured that a working group was to be formed to look at future delivery options with a view to the library and one stop shop services opening hours being reinstated at some point when finances permitted and built upon for the future.

The Corporate Director: Economy and Environment responded to points which were raised. He stated he believed that the Cabinet did take the decision and were fully aware of all the points stated within the request to call the decision in for scrutiny. The decision was not an easy one to take. Responding to the libraries being a soft target for cuts, the Corporate Director Economy and Environment noted that all services throughout the Council would be facing cuts, not just library services. Some services would be facing significant cuts to their budgets in order to ensure that the Council set a balanced budget, which it was required to do by law.

The Head of Housing and Communities advised that the Cabinet's decision to reduce her service's core budget represented a starting point for her and service staff to develop a plan to mitigate risks relating to the budget reduction on service delivery and residents/service users.

The Head of Finance & Audit (Section 151 Officer) clarified that the numbers regarding redundancies were not yet known, as each individual would need to make their own decisions based on their individual circumstances. The Council would work closely with them due to complexities with years of service, and as such, a definitive figure could not be produced. However, within the report, the maximum cost was set out, and members were also made aware that redundancy costs would be a one-off cost, and the savings would be made each year following.

The Corporate Director: Governance and Business sought to clarify to members that re-deployment within the Council instead of redundancy was not moving the financial burden elsewhere, the staff who could be facing redundancy would be redeployed into pre-existing vacant positions which had already been accounted for within those services' budgets.

Members queried whether alternative funding sources had been sought, such as the community wind farm funds to help support the libraries. The Head of Housing and Communities Service responded by indicating to members that the Council was not eligible to apply for grants from these funds.

Responding to further concerns with regards to redundancies, re-deployment and retirement, the Corporate Director of Governance and Business clarified that these were voluntary processes to see whether people wanted to leave. Those who had expressed an interest in leaving on a voluntary basis would then be assessed to see whether it was feasible for services to let them leave. Regarding redeployment, members were reassured that conversations would be carried out with the staff to ensure they wanted to be redeployed and that the role suited them.

During the discussion Committee members raised concerns with respect of the potential impact the reduction in opening hours would have on the availability; and accessibility of library and one stop shop services to residents, particularly the most vulnerable and digitally excluded citizens in the county. Libraries were also used as warm spaces for those most adversely affected by the cost-of-living crisis, those experiencing social isolation, and individuals living with long-term health issues and their carers. The reduction in the opening hours of library facilities would impact children and young people's use for study or research work and on the facilities' availability as safe havens away from chaotic personal or family situations. The cuts would impact greatly on community groups/voluntary organisations ability to hold well-being events/support groups or for business organisations to deliver valuable advice services to residents. There would also be an adverse impact on the Welsh language as libraries were used for people to learn the language and to practice their linguistic skills.

The Lead Member for Welsh Language, Culture and Heritage informed the Committee that the libraries could still be used by external community groups/voluntary organisations even when the libraries would be shut.

Responding to queries from the Committee regarding consultation and whether City, Town and Community Councils had been consulted, members were assured that there had been dialogue with the councils. However, those Councils who did not at present contribute towards libraries had not yet been approached to ask whether they wished to contribute in future. Due to the unprecedented financial situation and once the full extent of all service reductions were known City, town and community councils may decide that they would prefer to contribute towards the delivery of other services rather than libraries in future.

Members discussed their concerns in relation to the decision taken by Cabinet as some felt that the exercise had been carried out in isolation, as not all avenues had been explored. As the decision required to be made in such a small space of time it was not feasible for all routes to enable the libraries to remain as they were had been explored thoroughly. It was also felt that the proposed savings from the libraries were not disproportionate in comparison to the size of the Service.

In responding officers clarified that the cuts to the Library and One Stop Shop Service had not been dealt with in isolation. As had previously been stated, this cut

formed part of a suite of cuts to many services across the Council. Each Head of Service was being asked to find cuts to their budgets. The size of savings per service, with some being smaller than others, was irrelevant as they all contributed towards the Council setting a balanced budget.

The Chair allowed a Union representative from Unison to share a letter and speak on behalf of Union members. The letter stated that:

“UNISON believe that these cuts should be rejected. We also believe that there was significant scope to investigate alternative funding sources for the libraries service from two areas in particular:

- Firstly, arrangements in St Asaph and Rhuddlan demonstrate the possibility of joint arrangements being worked out with City, Town, and Community Councils. This should be actively explored in other parts of the county.
- Secondly, we believe there was significant scope to lever in grant funding to support the libraries' infrastructure as community hubs. A range of initiatives that the library staff deliver throughout the year could potentially attract grant funding on a project basis. More significantly the councils already bring in millions of pounds each year in grant funding to provide community and social services. The example of Working Denbighshire has shown that by taking advantage of the libraries as community hubs it was possible to deliver other grant-funded services through the library infrastructure and to utilise the grant funds to contribute to the libraries' running costs. This type of arrangement needs to be considered by many more services and a review of grant-funded services should be combined with our property review to examine this question.

The Committee adjourned for a 10-minute break at 12.15pm and re-convened at 12.25pm.

Both parties were given an opportunity to sum up their viewpoints. Councillor Brian Jones, on behalf of the signatories to the call-in, emphasised that there was no appetite amongst the majority of elected members or residents for library services and hours to be reduced. He proposed that the decision to reduce Library/One Stop Shop opening hours and associated savings be referred back to Cabinet for reconsideration, with a recommendation that the proposal be removed from the 2024/25 budget setting process to facilitate an options appraisal to be undertaken in relation to the availability of private or external funding opportunities to finance the shortfall in the Service's budget.

In his summing up the Lead Member for Welsh Language, Culture and Heritage reiterated the fact that although the decision did not sit comfortably with him Cabinet, due to the dire financial situation facing public authorities for the foreseeable future, was having to take some unpalatable decisions. In taking the decision to reduce opening hours across the Library/One Stop Shop Service rather than to close individual libraries, Cabinet was buying the authority and the service time to develop new innovative ideas in a bid to sustain and hopefully re-build service provision going forward. He pleaded with members not to use Scrutiny as a political weapon to beat the Executive, but to work constructively with Cabinet to secure the future viability of libraries and other valued local authority services,

Councillor James Elson seconded Councillor Brian Jones' proposed recommendation.

Councillor Merfyn Parry proposed an amendment to Councillor Brian Jones' recommendation. Councillor Parry proposed that Cabinet be asked to reconsider its decision in relation to the reduction in Library Service/One Stop Shop opening hours and associated savings and he recommended that exploratory work was undertaken with city, town and community councils, external groups, and agencies with a view to securing external funding to help sustain the delivery of services provided by libraries/one stop shops. Cabinet's decision should be put on hold pending the completion of this work and the outcomes of an options appraisal on the viability of future funding streams were known. Councillor Parry's amended recommendation was seconded by Councillor Arwel Roberts.

Prior to taking a vote on the amendment members asked for a short adjournment to enable them to discuss both the recommendation and the amended recommendation. When the meeting reconvened Councillor Merfyn Parry clarified that the final wording of his recommendation was that the Committee should:

- (i) refer the decision on the 'Library/One Stop Shop Savings Proposal' taken by Cabinet on 19th December 2023 back to Cabinet for further consideration; and
- (ii) recommend to Cabinet that it postpone the implementation of the above decision until further exploratory work was done to identify alternative funding sources available to the Council or other partner bodies whether in the private or public sector.

Following this clarification Councillor Brian Jones withdrew his original recommendation and seconded Councillor Parry's amended recommendation. In withdrawing his recommendation Councillor Jones requested that a recorded vote be taken on the recommendation, his request was seconded by Councillor Parry. The Monitoring Officer confirmed that for a recorded vote to be taken one sixth of the Committee members in attendance required to vote in favour of voting on the recommendation by a recorded vote. The Committee by a majority:

Resolved: that a recorded vote be taken on the recommendation in relation to referring the Libraries/One Stop Shop decision taken by Cabinet on 19th December 2023 back to Cabinet for further consideration.

The Committee then voted on the recommendation put forward and by a majority:

Resolved: having considered the information in the report and appendices, the grounds laid out for calling in the decision for scrutiny, and the representations made during the course of the discussion, to

- (i) refer the decision on the 'Library/One Stop Shop Savings Proposal' taken by Cabinet on 19th December 2023 back to Cabinet for further consideration; and***

(ii) recommend to Cabinet that it postpone the implementation of the above decision until further exploratory work was done to identify alternative funding sources available to the Council or other partner bodies whether in the private or public sector.

Committee members voted as follows:

For the recommendation:

Councillors Michelle Blakeley-Walker, Karen Edwards, James Elson, Carol Holliday, Brian Jones, Merfyn Parry, Arwel Roberts and Cheryl Williams

Against the recommendation:

Councillors Jon Harland and Alan James

Abstained from voting:

Councillor Huw O Williams (Chair)

Meeting concluded at 12.45pm

COMMUNITIES SCRUTINY COMMITTEE

Minutes of a meeting of the Communities Scrutiny Committee held in Council Chamber, County Hall, Ruthin and by video conference on Thursday, 1 February 2024 at 10.00 am.

PRESENT

Councillors Karen Edwards (Vice-Chair), Pauline Edwards, James Elson, Jon Harland, Carol Holliday, Alan James, Brian Jones and Cheryl Williams

The Lead Member for Environment and Transport (Councillor Barry Mellor) for agenda item 5 and the Lead Member for Housing and Communities (Councillor Rhys Thomas) for agenda item 6 and 7.

ALSO PRESENT

Corporate Director: Economy and Environment (TW), Head of Planning, Public Protection and Countryside Services (EJ); Parking and the Road Safety Manager (MJ), Head of Housing & Communities (LG), Head of Housing & Communities (GD), Neighbourhood Manager (NE), Scrutiny Co-ordinator (KE) and Committee Administrators (NH, RhTJ).

1 APOLOGIES

Apologies for absence had been received from Councillors Michelle Blakeley-Walker and Huw Williams (Chair) – the Vice-chair. In the Chair's absence Councillor Karen Edwards presided over the meeting

2 DECLARATION OF INTERESTS

Councillor Cheryl Williams raised a personal interest in agenda item 6 and 7 as a Denbighshire County Council Tenant.

3 URGENT MATTERS AS AGREED BY THE CHAIR

None.

4 MINUTES

The minutes of the Communities Scrutiny Committee meeting held on 7 December were submitted.

Matters arising

The Scrutiny Co-ordinator advised that the query regarding the need for secondary heat sources in accommodation fitted with Air Source Heating Pumps was raised with Building Control and it was not a requirement.

In areas of the county off grid for gas supply gas where Air Source Heat Pumps had been installed, some tenants had chosen to keep their log burners or Charnwood Stoves for back up.

The Service were working on a Heating Policy that could be presented to the Committee for feedback prior to implementation in the future.

Resolved: that the minutes of the meeting held on 7 December 2023 be approved as a true and correct record of the proceedings.

5 DRAFT CAR PARK INVESTMENT PLAN 2024 - 2029

The Lead Member for Environment and Transport, alongside the Head of Planning, Public Protection and Countryside Services and the Traffic, Parking and the Road Safety Manager introduced the Draft Car Park Investment Plan report (previously circulated). The report aimed to provide the Communities Scrutiny Committee details of the Council's draft Car Park Investment Plan for the period April 2024 to March 2029, to enable the Communities Scrutiny Committee to examine the content of the draft Car Park Investment Plan, including the suggested programme and comment accordingly.

The Lead Member for Environment and Transport informed the committee that within the plan there was a proposal for the parking tariffs to increase for the first time since 2016. The main reason for the proposed increase was to reflect the increase in maintenance costs across the board.

The Committee were reminded that decisions relating to increased parking tariffs were delegated decisions made by the Lead Member. However, due to the potential impact on residents the matter had been discussed with CET, Cabinet and scrutiny before being implemented.

In closing the Lead Member for Environment and Transport advised that updating the car park pay and display system would cost the authority roughly £13-14,000.

The officers guided the Committee through the report and appendices highlighting key areas. Members were shown original 5 year plan, produced in 2018 together with appendices B and C comparing planned work versus completed work. The Road Safety Manager informed members that since the plan roll out all the Authority's pay and display machines had been updated to allow multiple methods of payments, including digital payment..

Officers advised that the plan had been to the Capital Scrutiny Group for discussion and would be taken to full Council for the final decision before being implemented.

Responding to members queries, officers advised that: –

- Nine car parks across the County had EV charging points installed – including rapid charging points at the hub in Rhyl and Kings Avenue car park in Prestatyn.

- Increasing EV charging spaces within Council car parks was an aspiration by the team. Data was not collated as to whether more points were required. The price of electricity at these points would be competitively priced.
- Planned waterproofing of the surface of the multistorey carpark in Denbigh had been deferred to accommodate other structural and remedial repairs. It was not anticipated that there would be a significant impact on permit holders if the lower decks were closed whilst work was being carried out. The opening of the lower decks could be aligned with the free parking days that the Town Council allocated for special events throughout the year.
- Any significant works on car parks would need a business case considered at Asset Management Group and Capital Scrutiny Group etc.

The Committee requested that an annual review of the Car Park Investment Plan 2024 - 2029 be presented to the Committee.

RESOLVED that:

- I. The committee confirmed that it had read and understood and taken account of the Well-being Impact Assessment and***
- II. The content of the Car Park Investment Plan 2024 - 2029 report be noted.***

6 COMMUNITY HOUSING TENANCY MANAGEMENT

The Lead Member for Housing and Communities presented the Community Housing Tenancy Management Report (previously circulated) alongside the Head of Housing & Communities, the Lead Officer Community Housing, and the Neighbourhood Manager.

Before the officers gave details of the report, the Lead Member for Housing and Communities gave a brief introduction to the committee. He noted that this report and the following Tenant Feedback report reflected the two sides of landlord and tenancy. One from Denbighshire's housing management side of social housing, whilst the next (item 7), focused on the opinions of the tenants regarding the Housing Service's actions.

The Lead Officer Community Housing thanked the lead member for the introduction. He reminded members that at a previous scrutiny committee meeting, where they had discussed the Housing Strategy and Homelessness Action Plan a question was raised regarding whether the authority were enforcing tenancy conditions robustly enough.

Introducing the Neighbourhood Manager it was explained that the service had moved away from specialist Housing roles that would deal solely with Income Management or Neighbourhood matters, to create generic officers who could provide a more holistic service to tenants and increase efficiency in managing workloads.

Information on how anti-social behaviour, or any behaviour that affected neighbours was managed had been provided, which included both formal and non-formal

actions. The service worked in partnerships with the youth service and community reliance service as well as North Wales Police to support and mediate with tenants.

The report provided statistics and case studies on matters that arose with some frequency that demanded immediate response from the housing team.

Responding to the Committee's questions officers advised:

- With respect to the Digital Champion Scheme, the community resilience team were continuing to work to ensure that tenants were not digitally excluded from communicating with the service.
- Acceptable Behaviour Contract (ABC) were fairly and a relatively standard approach to addressing anti-social behaviour. Where the behaviour is related purely to tenancy issues (e.g. gardens) tenants were encouraged to participate in the voluntary agreement with the service in order to change that behaviour before resorting to enforcement action. Occasionally, where criminal activity had taken place the ABC would be taken in conjunction with North Wales Police.
- ABC's were most effective when the parties involved worked together to draw up the contract. ABC's were reviewed after 6 to 12 months to assess the behavioural change and were for the most part successful. If matters were not resolved other avenues for action were considered such as anti-social civil injunction – such cases were rare.

The Committee thanked officers for the full and thorough report.

RESOLVED that the Communities Scrutiny Committee note the content of the Community Housing Tenancy Management report.

7 COUNCIL HOUSING TENANT FEEDBACK AND SATISFACTION SURVEY

The Lead Member for Housing and Communities presented the Council Housing Tenant Feedback and Satisfaction Survey report (previously circulated) alongside the Head of Housing & Communities, the Lead Officer Community Housing, and the Neighbourhood Manager.

The Head of Housing & Communities reminded the Committee that the report outlined the Standard of Tenants & Residents (STAR) Survey 2024, whereby tenants gave feedback on their homes, communities and service Denbighshire provided. That information was then benchmarked against other organisations across Wales. Whilst gratifying to be positioned at the top of those tables the focus was on being able to provide safe, comfortable homes and supporting tenants to thrive in the communities in which they lived.

The Lead Officer Community Housing guided the committee through a presentation highlighting key areas within the report and the survey. He advised that it was:

- A Standard survey across Wales for local authorities and registered social landlords
- Usually undertaken every 2 years

- Measured tenant satisfaction
- Identified trends, priorities and areas for improvement
- Used to formulate action plans.

In December 2023, a STAR survey was sent to every council home in Denbighshire. Out of the 3,277 surveys sent, responses were received from 893 households which was an 28% response rate.

Previously responses were predominantly from the older generation but inclusion of digital channels had captured feedback from younger people and families.

The main outcomes showed that satisfaction was in the upper 80% range. The comments analysis identified the areas for improvement that the tenants' had highlighted as:–

- Improving the quality of the properties (54%)
- Carry out quicker repairs (14%)
- Completing outstanding repair work (10%)
- Reduce Anti-Social Behaviour (ASB) in areas (10%)
- Listen to tenants more (9%)
- Improve communication (7%)

Responding to members queries regarding the percentage of feedback in certain areas officers advised that overall it was good, noting that generally with surveys people raised issues rather than praised them. Where there were areas of lower response efforts would be made to engage further for future surveys.

The Committee were informed that there was a Denbighshire Tenants and Residents Association that the service aimed liaise with to improve on communication and engagement moving forward.

Officers advised that:

- All tenants were encouraged to fill in the Star surveys and any feedback was gratefully received.
- The survey responses deemed 'skipped' were from tenants who had not responded to a particular question.

The Committee commended the service on the level of refurbishment undertaken on properties before they were re-let.

The Corporate Director: Economy and Environment observed that although it had been noted that the response rates were inconsistent that the survey had received 893 responses, 28% was impressive. The response rate was much higher. That 890 were submitted online and the age group with the most responses was the 65+ age group, suggested that digital inclusion among council house tenants was improving.

RESOLVED that the committee notes the contents of the Council Housing Tenant Feedback and Satisfaction survey.

8 SCRUTINY WORK PROGRAMME

The Scrutiny Coordinator guided members through the Communities Scrutiny Committee Forward Work Programme report (previously circulated).

Since the last meeting there had been a Special Communities Scrutiny Committee meeting convened on 11th January which discussed the cabinet decision relating to the Libraries /One Stop Shop savings proposal, the minutes from that meeting would be available at the next Communities Scrutiny Committee meeting on the 14th March.

The next Communities Scrutiny Committee was scheduled for 14 March 2024, proposed items for that meeting were -

- Rhyl Regeneration and Programme and Governance
- Future Operation of DCC's Public Conveniences. The item was had been added by the Scrutiny Chairs and Vice-chairs Group after publication of the agenda pack.

The Scrutiny Co-ordinator encouraged Members if they had concerns on any matters to complete and return the Members Proposal Form (Appendix 2) for deliberation at the next Scrutiny Chairs and Vice Chairs meeting on the 18 March 2024.

RESOLVED: that further to the above that the Communities Scrutiny Forward Work Programme be agreed.

9 FEEDBACK FROM COMMITTEE REPRESENTATIVES

Councillor Alan James queried whether there were any minutes from the Adult Social Care and Homelessness meeting he had attended available to members, the Scrutiny Coordinator would contact officers to see if any were available.

Meeting Concluded 11:10am

Report to	Communities Scrutiny Committee
Date of meeting	March 14 th , 2024
Lead Member / Officer	Barry Mellor, Lead Member for Environment and Transport / Tony Ward, Corporate Director: Environment & Economy
Head of Service	Paul Jackson: Head of Highways & Environmental Services
Report author	Paul Jackson / Tony Ward
Title	Public Conveniences Savings Proposal

1. What is the report about?

- 1.1. This report is about a proposal to remove the DCC budget for Public Conveniences to generate a revenue saving.

2. What is the reason for making this report?

- 2.1. Public Conveniences are on the list of Major Savings Proposals that has been circulated to Members and discussed at various Budget Workshops.
- 2.2. To detail a potential for saving from the budget allocated for Public Conveniences and to highlight the potential impact of implementing that savings proposal.
- 2.3. To enable Members to fulfil their scrutiny function in relation to this proposal.

3. What are the Recommendations?

- 3.1. For Scrutiny Committee to note the content of the report, and to raise any issues that can be factored into the development of the proposal prior to any future Cabinet decision.
- 3.2. That Scrutiny Committee read this paper in conjunction with the Well-being Impact Assessment, attached at Appendix 1.

4. Report details

- 4.1. The financial challenge faced by the council is unprecedented, and all services are therefore required to deliver significant savings in order to meet that challenge.
- 4.2. The proposal to review the Public Convenience (PC) service has come out of the corporate process to identify savings proposals as part of the 2-24/25 budget setting process. It is one of the major savings proposals that has been shared with Members and was discussed in the various budget Workshops. It was also the subject of a Member Workshop via Teams on 24th January 2024.
- 4.3. The provision of PCs is a non-statutory duty. Many Local Authorities ceased providing this service many years ago. Some neighbouring authorities still provide this service in certain areas but have reduced it in recent years and/or are currently looking to reduce this provision.
- 4.4. We currently have 20 Public Convenience sites across the county. Some are free to use, and some have a facility to charge users. None of the sites break even financially. A full list of locations and financial data is available as Appendix 2 and 3, respectively.
- 4.5. The proposal is to remove the budget attached to the PC service. The budget is c.£270,000. The upshot of this would be that DCC would no longer own or operate PCs. However, because we know that the provision of PCs in our communities is important, we will be looking to transfer as many PCs as possible to other groups or organisations (e.g., City, Town & Community Councils) so that they continue to operate but at no cost to DCC. We are currently in the process of transferring PCs in Corwen to Corwen Town Council, and this provides a model for what we would like to see happening elsewhere. Under this proposal, it is assumed that any PCs that we are unable to transfer to another owner would be closed.
- 4.6. An additional way to mitigate against the impact of this proposal is to support local businesses by expanding the Community Toilet Grant scheme. Under this scheme, DCC can pay local businesses a grant (currently £500 per annum) if they allow members of public to use their toilet facilities free of charge. This scheme would be reviewed, re-branded and promoted to businesses as part of the proposal. It is believed that some businesses would be receptive to this offer because it would

increase footfall for their business, and some people would probably feel obliged to buy something at the same time.

- 4.7. It is understood that this proposal will not be popular, and that it could be viewed as contrary to other strategic aims in the areas of tourism and regeneration. However, declaring our intention to remove the budget for our PCs is likely to be the best way to identify potential alternative operators.
- 4.8. The estimated saving associated with closing all PCs is c.£200k. The budget is c.£270k, but we have taken a conservative approach to estimating the likely saving as there may be some one-off costs to consider. For example, there are likely to be some decommissioning costs if any sites need to be closed; there could be some ongoing NNDR and insurance costs should we be unable to transfer all of the facilities; and some cash/capital may be required to undertake refurbishment to help facilitate transfer. Also, we need to retain an element of revenue budget to fund the Community Toilet Grant scheme.
- 4.9. We are currently in the process of undertaking a needs analysis within the County and this will form part of a subsequent review of (and consultation on) the DCC Public Toilet Strategy.

5. How does the decision contribute to the Corporate Plan 2022 to 2027: The Denbighshire We Want?

- 5.1. The removal of the budget for PCs (if we are unable to transfer PCs to other operators or create alternative provision through the Community Toilet Grant scheme) could have a negative impact on the following Corporate Plan themes:
- A prosperous Denbighshire: negative impact on tourism and regeneration.
 - A healthy & happier, caring Denbighshire: negative impact on our ability to enable people to live independently.
 - A fairer, safe, and more equal Denbighshire: negative impact on people with some protected characteristics (e.g., older people, disabled people, etc.).

6. What will it cost and how will it affect other services?

- 6.1. A redundancy process will need to be pursued, so Finance and HR support will be required for this.
- 6.2. Redundancy costs are difficult to estimate, due to the complexity of the changes, costs to be confirmed upon receipt of information from Payroll. More detail on the chosen model will be available to inform a future Cabinet decision. Currently, 7.7fte staff are employed in the service.
- 6.3. A communications plan has been developed and support from the corporate team will be needed to support the implementation of any decision.

7. What are the main conclusions of the Well-being Impact Assessment?

- 7.1. Score for the sustainability of the approach: 2 out of 4 stars, actual score 17/36. See attached WBIA, Appendix 1.

8. What consultations have been carried out with Scrutiny and others?

- 8.1. The proposal was discussed at CET on 20th November and then at the CET & Cabinet Budget Workshop on 21st November. Staff were informed of the proposal on 15th January. A Member Workshop was held via Teams on 24th January 2024. There is a statutory requirement for us to consult publicly on a new PC Strategy, and that consultation will begin once a needs analysis has been completed. Until then the current PC Strategy will remain in place pending full review.

9. Chief Finance Officer Statement

- 9.1. The Council is facing severe real terms reductions in funding over the next few years, alongside increases in cost and demand. This will require all services to make savings which will result in reductions in service. Cabinet and Council approved proposals to set a balanced budget for 2024/25 Including the public conveniences proposal. Although obviously there are a wide range of factors to consider for each and every proposal it is important that the wider financial context for the next 3 years

is taken into account when decisions are taken. Savings that are not delivered will need to be replaced..

10. What risks are there and is there anything we can do to reduce them?

10.1. Risk that making cuts will impact negatively on our Corporate Plan (see Paragraph 5.1. This would be mitigated by efforts to transfer PCs to other operators and to expand the Community Toilet Scheme.

10.2. Risk that the proposal will lead to adverse publicity for the council. This can be mitigated (to some extent) by a robust communications strategy.

11. Power to make the decision.

11.1. Local authorities are required under Section 151 of the Local Government Act 1972 to make arrangements for the proper administration of their financial affairs.

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Public Convenience Closures: Well-being Impact Assessment Report

This report summarises the likely impact of the proposal on the social, economic, environmental and cultural well-being of Denbighshire, Wales and the world.

Assessment Number: 1300

Brief description: The closure of DCCs public conveniences

Date Completed: 29/02/2024 19:46:40 Version: 6

Completed by: Paul Jackson/Hayley Jones

Responsible Service: Highways and Environmental Services

Localities affected by the proposal: Whole County,

Who will be affected by the proposal? All county residents

Was this impact assessment completed as a group? Yes

Summary and Conclusion

Before we look in detail at the contribution and impact of the proposal, it is important to consider how the proposal is applying the sustainable development principle. This means that we must act "in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs."

Score for the sustainability of the approach

2 out of 4 stars

Actual score : 17 / 36.

Summary for each Sustainable Development principle

Long term

The current position, with the PCs being subsidised by DCC, is not sustainable. However, we aim to find a sustainable and long-term solution which will enable PCs to still be provided without the support of the council.

Prevention

No effect on climate issues

Integration

This decision is one being taken from a financial perspective by DCC. If we are able to transfer ownership and operation of the facilities to third parties then there will be no change in the current as-is. If this is not possible then there will be a negative impact on the wellbeing of residents and facility users.

Collaboration

There has been little time or opportunity to consult or collaborate up to this moment. A full and proper consultation with Town and Community Councils, local members and local businesses will be conducted as part of the holistic approach. This will allow us to understand how much appetite there is for taking ownership of these assets in the individual locations and how much take up there is likely

to be to the Community Toilet Scheme.

Involvement

The proposals will be carried forward in parallel with a Public Consultation process on a new revised Toilet Strategy for the DCC. This will go out via the usual comms processes and will consult public opinion on how DCC intends to ensure there are toilet facilities available to county residents and visitors. Local members will also be consulted via the usual internal methods, Scrutiny Committee will also be able to review the proposals prior to any formal Cabinet decision

Summary of impact

Well-being Goals	Overall Impact
A prosperous Denbighshire	Negative
A resilient Denbighshire	Negative
A healthier Denbighshire	Negative
A more equal Denbighshire	Negative
A Denbighshire of cohesive communities	Negative
A Denbighshire of vibrant culture and thriving Welsh language	Neutral
A globally responsible Denbighshire	Neutral

Main conclusions

To simply close the facilities entirely will have a detrimental impact on the well being of residents and visitors to the County. If the facilities are transferred to other operators or replaced with facilities made available via the CTS then there will be little to no change in the current as-is. However, it is

Public Convenience Closures

currently unknown whether the facilities can be transferred and this will only be ascertained once the decision is made to go ahead with the proposal and work through options with third parties.

The likely impact on Denbighshire, Wales and the world.

A prosperous Denbighshire

Overall Impact

Negative

Justification for impact

This is likely to detrimentally affect tourism and could mean certain areas lose Coach Friendly status if the facilities are closed entirely. If they are transferred or other options replace them, this would maintain the current as-is.

Further actions required

DCC could look to maximise the use of the Community Toilet Scheme. This could potentially give some financial benefit to local businesses who would signpost the availability of toilets on their premises. The added benefit of this may be that convenience users might also spend money in the retail or hospitality premises that take up this opportunity.

Positive impacts identified:

A low carbon society

None

Quality communications, infrastructure and transport

None

Economic development

Adoption of the CTS may see some incremental increase in trade by businesses who take up this scheme. Facilities users may be more likely to purchase other items whilst visiting the store/premise

Quality skills for the long term

None

Quality jobs for the long term

None

Childcare

None

Negative impacts identified:

A low carbon society

None

Quality communications, infrastructure and transport

None

Economic development

This could detrimentally affect local tourism in the associated areas

Quality skills for the long term

None

Quality jobs for the long term

None

Childcare

Possible reduction in child changing facilities if other options aren't made available or the facilities are closed

A resilient Denbighshire

Overall Impact

Negative

Justification for impact

There is no impact on resilience

Further actions required

N/A

Positive impacts identified:

Biodiversity and the natural environment

[TEXT HERE]

Biodiversity in the built environment

[TEXT HERE]

Reducing waste, reusing and recycling

[TEXT HERE]

Reduced energy/fuel consumption

[TEXT HERE]

People's awareness of the environment and biodiversity

[TEXT HERE]

Flood risk management

[TEXT HERE]

Negative impacts identified:

Biodiversity and the natural environment

[TEXT HERE]

Biodiversity in the built environment

[TEXT HERE]

Reducing waste, reusing and recycling

[TEXT HERE]

Reduced energy/fuel consumption

[TEXT HERE]

People's awareness of the environment and biodiversity

[TEXT HERE]

Flood risk management

[TEXT HERE]

A healthier Denbighshire

Overall Impact

Negative

Justification for impact

The removal of the public conveniences has the potential to detrimentally affect the wellbeing of the elderly and those with particular health needs or disabilities, that rely on quick access to such facilities if the facilities are closed entirely.

Further actions required

There is the potential to pass operation of these facilities over to Town and City Councils or other third party operators. Whilst this would still mean DCC ceases to operate the facilities, they would not be removed completely.

Positive impacts identified:

A social and physical environment that encourage and support health and well-being

[TEXT HERE]

Access to good quality, healthy food

[TEXT HERE]

People's emotional and mental well-being

[TEXT HERE]

Access to healthcare

[TEXT HERE]

Participation in leisure opportunities

[TEXT HERE]

Negative impacts identified:

A social and physical environment that encourage and support health and well-being

Removing toilet provision from the areas it currently exists is likely to be of detriment to those with disabilities who need quick access to toilets from time to time.

Access to good quality, healthy food

[TEXT HERE]

People's emotional and mental well-being

By removing such facilities, there is the potential to add stress to vulnerable individuals with particular disabilities or needs who rely on the ability to access toilet facilities in public spaces.

Access to healthcare

[TEXT HERE]

Participation in leisure opportunities

Individuals with disabilities or other health issues may choose not to attend events being held in places such as Rhyl or Llangollen if they need toilet access and this has been removed.

A more equal Denbighshire

Overall Impact

Negative

Justification for impact

People with medical problems or higher levels of need will be detrimentally impacted in terms of well-being due to possible reduced availability of toilets.

Further actions required

There is the potential to pass operation of these facilities over to Town and City Councils or other third party operators. Whilst this would still mean DCC ceases to operate the facilities, they would not be removed completely. There is also the opportunity to increase the number of subscribers to the community toilet scheme which could reduced the financial burden to the council whilst potentially leading to increased toilet access opportunities.

Positive impacts identified:

Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation

[TEXT HERE]

People who suffer discrimination or disadvantage

[TEXT HERE]

People affected by socio-economic disadvantage and unequal outcomes

[TEXT HERE]

Areas affected by socio-economic disadvantage

[TEXT HERE]

Negative impacts identified:

Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation

Removing toilet provision from the areas it currently exists is likely to be of detriment to those with disabilities who need quick access to toilets from time to time.

People who suffer discrimination or disadvantage

[TEXT HERE]

People affected by socio-economic disadvantage and unequal outcomes

[TEXT HERE]

Areas affected by socio-economic disadvantage

[TEXT HERE]

A Denbighshire of cohesive communities

Overall Impact

Negative

Justification for impact

People may be less inclined to visit popular tourist spots if there is a rise in the frequency of people relieving themselves in the streets and a reduction in the overall attractiveness of the areas due to illegal activities. That said, DCC currently deals with a significant amount of damage to the facilities caused by anti-social behaviour by teenagers and those with drug problems. Closing the facilities may remove this as an issue.

Further actions required

By maximising the CTS and looking to transfer the assets to third party operators the closure of the facilities can potentially be avoided whilst removing them from DCC budgets. Greater links with Police in the area may be needed to curb potential anti-social behaviour in these areas or deal with teenagers who have a history of congregating in the current facilities who may be displaced elsewhere.

Positive impacts identified:

Safe communities and individuals

PCs can be (and sometimes are) magnets for anti-social behaviour. They are often the subject of vandalism, and they are sometimes used as places to take or deal drugs.

Community participation and resilience

[TEXT HERE]

The attractiveness of the area

[TEXT HERE]

Connected communities

[TEXT HERE]

Rural resilience

[TEXT HERE]

Negative impacts identified:

Safe communities and individuals

A possible rise in anti-social behaviour could lead people to view areas of Denbighshire as less safe

Community participation and resilience

A possible rise in anti-social behaviours could lead people to be less willing to become involved in planning events for the towns or attending events. This may have a greater impact on the elderly.

The attractiveness of the area

[TEXT HERE]

Connected communities

[TEXT HERE]

Rural resilience

Residents or visitors may to be less inclined to participate or attend events in these locations. This could have an adverse effect on communities in rural areas such as Llangollen and Corwen.

A Denbighshire of vibrant culture and thriving Welsh language

Overall Impact

Neutral

Justification for impact

n/a

Further actions required

n/a

Positive impacts identified:

People using Welsh

[TEXT HERE]

Promoting the Welsh language

[TEXT HERE]

Culture and heritage

[TEXT HERE]

Negative impacts identified:

People using Welsh

[TEXT HERE]

Promoting the Welsh language

[TEXT HERE]

Culture and heritage

[TEXT HERE]

A globally responsible Denbighshire

Overall Impact

Neutral

Justification for impact

n/a

Further actions required

n/a

Positive impacts identified:

Local, national, international supply chains

[TEXT HERE]

Human rights

[TEXT HERE]

Broader service provision in the local area or the region

[TEXT HERE]

Reducing climate change

[TEXT HERE]

Negative impacts identified:

Local, national, international supply chains

[TEXT HERE]

Human rights

[TEXT HERE]

Broader service provision in the local area or the region

[TEXT HERE]

Reducing climate change

[TEXT HERE]

Denbighshire County Council


Town	Location	Summer (Spring Bank Holiday – 30 th September)		Winter (1 st October – Spring Bank Holiday)		Exceptions	
		Open	Close	Open	Close	Open	Close
Corwen 4 POD's	Green Lane 	07:00	21:00	07:00	17:00		
Denbigh	Factory Ward 	07:00	17:30	07:00	17:00		
Dyserth	Water Fall 	09:00	18:30	Closed (See Exceptions)		Easter	
Llangollen	Market Street 	09:00	18:00	09:00	17:30	09:00	18:30
Llangollen 1 POD	Riverside Park	Open when Café open		Closed			
Prestatyn	Barkby Beach 	08:30	18:30	Closed Week Days (See Exceptions)		Winter Weekends	
						09:30	16:30
						Easter	
						08:30	18:30
Prestatyn 1 POD	Railway Station 	07:00	21:00	07:00	21:00		
Prestatyn 3 POD's	Bus Station 	07:00	21:00	07:00	18:00		
Prestatyn	Nant Hall 	08:15	18:45	09:15	17:00		
Prestatyn	Nova Centre 	08:45	19:30	09:30	17:00		
Rhuddlan	Princes Road 	09:00	18:20	10:00	16:00		
Rhyl + 1 POD	Childrens Village ~	11:00	17:00	10:00	16:00	Easter	
						11:00	17:00
						Term Time (Easter to Spring Bank Holiday)	
						10:00	16:00
Rhyl	Coronation Gardens * 	09:30	17:30	10:45	14:55		
Rhyl + 1 POD	Events Arena ~ 	10:00	17:00	04:00	17:00	Spring Bank Holiday to 30 th September POD Only	
						07:00-10:00	17:00-21:00
Rhyl	Old Golf Road 	10:00	19:45	Closed Week Days (See Exceptions)		Winter Weekends	
						10:00	15:00
						Easter	
						10:00	19:00
Rhyl 1 POD	Rhyl Bus Station 	07:00	21:00	07:00	18:00		
Rhyl	Town Hall 	08:30	17:30	08:30	17:30	Sundays	
						10:00	16:00
Ruthin 2 POD's	Cae Ddol Park ~ 	07:00	21:00	07:00	18:00		
Ruthin	Market Street 	08:00	18:00	08:00	18:00		
St Asaph	High Street 	09:30	16:00	10:15	15:30		

Public Toilet Opening Times

*Possible closure during school term time

~Out of hours available

 Disabled RADAR key facility

 Unisex unit only

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		2022-23 Actuals	2023-24 Year To Date data			
			Total Cash Limited Budget	Actuals To Date	Commitments	Total Expenditure
H24CST	PUBLIC CONVENIENCES	-129,020.02	-75,715	-72,011.36	0.00	-72,011.36
H24001	P.C.*GENERAL	-75,710.79	-4,157	-22,157.90	0.00	-22,157.90
H24024	CORWEN (H M)	-5,261.46	-5,600	-4,610.65	0.00	-4,610.65
H24016	P.C.*LLANGOLLEN*MARKET STREET (M	-20,372.18	-28,000	-26,622.54	0.00	-26,622.54
H24052	* RIVERSIDE PARK (LL MOBILE)	-1,378.00	-1,600	-966.15	0.00	-966.15
H24003	PTYN*BARKBY BEACH (MOBILE)	0.00	-300	-567.12	0.00	-567.12
H24054	RAILWAY STATION, PTYN (MOBILE)	-2,189.02	-1,916	0.00	0.00	0.00
H24053	BUS STATION, PTYN (MOBILE)	-881.65	-1,400	-410.10	0.00	-410.10
H24049	RHYL * CHILDRENS VILLAGE (SM)	-3,707.80	-6,500	-4,646.05	0.00	-4,646.05
H24035	RHYL * EVENTS ARENA (S M)	-6,698.00	-9,000	-4,134.40	0.00	-4,134.40
H24051	* BUS STATION, RHYL (MOBILE)	-2,831.92	-2,832	0.00	0.00	0.00
H24033	RHYL * TOWN HALL (M)	-8,333.70	-12,500	-6,642.35	0.00	-6,642.35
H24014	RUTHIN*CAE DDOL (H M)	-1,645.50	-1,900	-1,254.10	0.00	-1,254.10

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Report to	Communities Scrutiny Committee
Date of meeting	14 th March 2024
Lead Member / Officer	Tony Ward: Corporate Director: Economy & Environment / Cllr Jason McLellan: Leader and Lead Member for Economic Growth & Tackling Deprivation
Head of Service	Emlyn Jones: Head of Planning, Public Protection and Countryside Services
Report author	Tony Ward
Title	Rhyl Regeneration Programme and Governance

1. What is the report about?

- 1.1. This report is about the delivery and governance of the Rhyl Regeneration Programme.

2. What is the reason for making this report?

- 2.1. To examine the effectiveness of the Programme Board's work in delivering the regeneration programme to date.
- 2.2. Identification of any barriers or slippages and the formulation of recommendations to try and address them and sustain the delivery of the programme to secure the regeneration of Rhyl to benefit the economy and the lives of the town's residents and the county in general.
- 2.3. To enable Members to exercise their scrutiny function, and to enable the Committee to provide feedback and challenge (as required), and to make any recommendations about the future work of the Programme.

3. What are the Recommendations?

- 3.1. That the Committee considers the report, and provides feedback, as required.

4. Report details

- 4.1. The Rhyl Regeneration Programme was established a number of years ago to focus specifically on the physical regeneration of Rhyl. The focus of the programme is primarily on regenerating the Town Centre, whilst continuing (as necessary), with other regeneration projects across the town.
- 4.2. The Rhyl Regeneration Programme Board has responsibility for overseeing the strategic direction and delivery of the Rhyl Regeneration Programme for Denbighshire County Council. The focus is on the delivery of regeneration schemes within the Town Centre on which the Council leads.
- 4.3. The Programme Board therefore manages the Council's contribution to the delivery of the Town Centre Vision along with any related Council led regeneration projects in the town. The Town Centre Vision is a comprehensive "masterplan document" which has gone through extensive consultation and has now been adopted by the Council. This Vision will underpin the regeneration of the town centre for the foreseeable future. A Programme Definition Document is attached at Appendix 1 which covers (among other things) governance of the programme.
- 4.4. Several significant projects have already been delivered via the Programme, and many more are currently in the development or delivery phase. A Programme dashboard is attached at Appendix 2. Additional projects will be coming on stream in the near future due to the recent announcement about the provisional LUF3 award for the Vale of Clwyd, for which c.£13 million is earmarked for projects in Rhyl. There is also a pipeline of potential future projects, all at various stages of development. It's important that we're able to progress pipeline projects to a stage where that can be delivered with a reasonable timeframe when future funding opportunities arise.
- 4.5. The Programme Board is currently planning a light touch review of the Rhyl Town Centre Vision, which will also incorporate the vision for Rhyl promenade. As the Rhyl Town Centre Vision was agreed several years ago, it feels right to undertake a review to examine what we've delivered, what we haven't, and whether any priorities have changed. That work has not yet commenced, and we will obviously engage with Elected Members at an early stage in the process.

5. How does the decision contribute to the Corporate Plan 2022 to 2027: The Denbighshire We Want?

- 5.1. The Programme supports a number of themes within the Corporate Plan but is a specific and significant element of the Prosperous Denbighshire theme.
- 5.2. The Prosperous Denbighshire theme aims to support economic recovery, capitalising on opportunities to enable residents to access decent employment and income. It aims to use economic growth as a driver to reduce inequality and poverty. It is about working collaboratively with communities and partners to deliver projects and initiatives that will stimulate economic growth.

6. What will it cost and how will it affect other services?

- 6.1. The Programme is designed to be delivered using existing resources as far as possible, by leveraging in external funding to develop and deliver projects that will have a positive impact on the economy of Rhyl. However, council match-funding is often required to access external grant-funding for capital schemes, and council resource is often required to develop projects to the stage where they are realistically deliverable within the timescale required by external grant funding schemes.
- 6.2. Capital projects often require input from services across the council, including finance; legal; marketing & communications; procurement; design & construction, etc.

7. What are the main conclusions of the Well-being Impact Assessment?

- 7.1. A Well-being impact assessment has not been undertaken on this report, or the Programme as a whole, but would be undertaken on individual projects, as required.

8. What consultations have been carried out with Scrutiny and others?

- 8.1. No consultation has been undertaken on this report, other than with the Lead Member. This report enables consultation with Members via the Scrutiny Committee. However, there is lots of engagement with local Members on the Programme itself, e.g., via the Rhyl MAG and the Rhyl Reference Group.

9. Chief Finance Officer Statement

9.1. The report updates the committee about the Rhyl Regeneration Programme. There are currently no new requests for additional funding, and existing resources are being used to deliver projects. The programme will continue to seek to maximise external funding to deliver projects.

10. What risks are there and is there anything we can do to reduce them?

10.1. There are no risks specifically attached to this report, but individual projects within the Rhyl Regeneration Programme all have their own specific risk registers.

11. Power to make the decision

11.1. This report does not require a decision.

Rhyl Regeneration Programme Board

Programme Definition Document

1. Introduction

This Programme Definition Document will help you understand how the Rhyl Regeneration Programme Board operates and how it monitors the Rhyl Regeneration Programme priorities, including the structure which will support the Programme Board.

2. Executive Summary

The Rhyl Regeneration Executive Group was re-established as the Rhyl Regeneration Programme Board with new governance arrangements in July 2020. The focus of the programme is primarily on regenerating the Town Centre, whilst continuing as necessary, with other regeneration projects across the town.

The Programme Board will manage the Council's contribution to the delivery of the Town Centre Vision along with any related Council led regeneration projects in the town. The Town Centre Vision is a comprehensive "masterplan document" which has gone through extensive consultation and has now been adopted by the Council. This Vision will underpin the regeneration of the town centre for the foreseeable future.

2a. Programme Board Interdependencies

- Working Denbighshire Strategy
- Flood defence schemes
- Climate and Ecological Change Strategy
- Local Development Plan
- Tourism Strategy
- Other strategies, e.g., Regional Growth Deal, Housing.
- Partners and associated Strategies.
- Public Service Board Denbighshire / Conwy.
- Dependent Projects.

2b. Programme Board Main Outcomes & Benefits

The Rhyl Regeneration Programme Board has responsibility for overseeing the strategic direction and delivery of the Rhyl Regeneration Programme for Denbighshire County Council.

With a focus on the delivery of Regeneration schemes within the Town Centre on which Denbighshire leads.

The Programme Board will work with County Council services, programmes and projects which contribute to the overall ambition of the Regeneration Programme.

The Rhyl Regeneration Programme Board is aligned to the vision and indicators of the Prosperous Denbighshire theme within the Corporate Plan. It also seeks to address the factors of deprivation that place seven of the 16 LSOAs in Rhyl in the top 10% of deprived LSOAs in Wales by improving the indicators that feed into the WIMD rankings. The WIMD incorporates the following eight domains:

- Income
- Employment
- Education
- Health
- Housing
- Community Safety
- Access to services¹
- Physical environment

The Rhyl Regeneration Programme will also make contributions to the Corporate Plan by:

- Developing new town centre housing targeted at younger people;
- Bringing redundant space back into commercial and residential use;
- Supporting the creation of an attractive town centre environment that supports economic prosperity;
- Improving the connection between residents and their town centre, shops, services and employment opportunities;
- Developing town centres as places where young people want to live and work;
- Enabling local people to plan and shape the future of their town centre.

¹ the only domain for which Rhyl *doesn't* feature in the top 10* of most deprived LSOAs in Wales

3. Vision and Purpose for the Programme Board

3a. Programme Vision

The Programme Board is required to drive forwards the regeneration in Rhyl through a coordinated approach to ensure effective delivery of existing projects, to identify gaps and opportunities and to drive forward new initiatives. It will be responsible for identifying projects and for acquiring and scheduling appropriate resource.

All recommendations made and activities undertaken will take into account the Sustainable Development Principle from the Well-being of Future Generations (Wales) Act 2015. This is designed to improve long term outcomes as they will deliver better value for money (prevention, integration, and collaboration principles); empower residents and design services around them (involvement principle). In line with DCCs goal to become net carbon zero and ecologically positive, decisions made will have regard to tackling climate and ecological change.

3b. Programme Purpose

The Programme Board will utilise the corporate programme / project management methodology to ensure a strong focus on achievement of outcomes and associated benefits for the Rhyl Regeneration Programme.

At the highest level, the Programme Board is responsible for:

- Clearly and consistently communicating the programme vision, particularly the desired outcomes.
- Co-ordination of a number of projects and their interdependencies in pursuit of the vision.
- A focus on managing the overall benefits of all interventions and the internal and external threats to their achievement.
- Providing a coordinated approach to the prioritisation of pipeline projects and providing a steer on future funding and investment priorities.

4. Governance Principles and Management

4a. Delivery Approach

The Programme Board will not replace any governance structures already in place, it will instead provide guidance and direction to deliver the overarching vision. The Programme Board may set projects in motion by providing a mandate from the top down. Each of the constituent projects has sought or will seek approval through appropriate governance structures and where necessary, bids to external agencies for funding using the required business case process.

The approach is designed to ensure that priorities cascade via the programme into a coherent set of projects designed to enable delivery of the outcomes and associated benefits.

Projects within the scope of the Programme Board will be developed, managed and implemented by nominated project managers with support from the Programme Board. Formal delivery will be undertaken following methodology from Managing Successful Programmes and Prince-2 Project Management, consisting of a Project Brief (including Well-being Impact Assessment), Business Case and Highlight Reports to ensure a strong focus on achievement of outcomes and associated benefits.

4b. Programme Board Members

The Programme Board will comprise members as below:

- Corporate Director: Economy and Environment (Chair)
- Head of Planning, Public Protection and Countryside Services
- Head of Highways and Environmental Services
- Head of Communities & Housing
- Head of Corporate Support Service: Performance, Digital & Assets
- Lead Officer: Corporate Property (Corporate Landlord)
- Works Unit and Streetscene Manager
- Lead Officer: Housing Development
- Traffic, Parking and Road Safety Manager

- Public Protection, Regeneration & Economic Development Manager
- Communications and Campaign Management Team Representative
- Finance Representative

4c. Roles and Responsibilities

Programme Board (collective)

In order to achieve its purpose, the Programme Board must provide oversight and direction to ensure co-ordinated and effective delivery of Regeneration activities. In undertaking this role the Programme Board will need to:

- Deliver the agreed programme through structures which are proportionate to the task.
- Devise a programme of work that will deliver the ambitions of the programme.
- Ensure that money is not wasted on projects that do not deliver benefits.
- Ensure that limited resources are prioritised to deliver maximum benefits.
- Communicate progress with stakeholders through a communication and engagement plan.
- Agree key benefits that will provide strategic direction.
- Agreeing actions to overcome obstacles.
- Provide positive challenge to direction of projects.
- Agree way forward for projects where exceptions occur which may include requiring an early project closure.
- Managing the programme through regular reporting on progress and referring to other structures within the Council for approval where required.
- Conducting periodic tranche reviews of the Programme Board and all activities as and when required. Tranche reviews will evaluate the effectiveness of the Programme Board and build confidence amongst all stakeholders. It will also offer opportunity to review activities are on track to delivery, and any need to change our ambitions.
- Manage Programme risk.

- Ensure that projects respond to emergent evidence and changes in the political and operational context.

The Programme Responsible Owner

This role will be undertaken by the Corporate Director for Economy and Environment. The Senior Responsible Officer has responsibility to:

- Ensure the Programme Board stays focused on achieving the vision.
- Ensure communication of the Programme vision and outcomes.
- Ensure that the Programme remains aligned with the Corporate Plan outcomes.
- Ensure that the benefits envisaged by the Programme are realised.
- Report progress to the Senior Leadership Team (SLT) as required.
- Provide a link with service areas to direct and manage projects, risks, issues, decisions.
- Chair and provide strategic management support to the Programme Board.
- Provide day-to-day executive management of the Programme.

Programme Executives

Project Executives will be responsible for:

- The delivery of projects, and the benefits assigned to them.
- Making arrangements for the projects on which they're leading to be delivered, and reporting back to the Programme Board with progress updates as required.
- Working collaboratively as part of the Programme Board to solve programme issues and overcome obstacles.
- Working collaboratively as part of the Programme Board to reinforce interdependencies between all projects.

Project Managers

Designated Project Managers will be expected to:

- Assume responsibility for the day-to-day management of their project;

- Design projects with programme outcomes and benefits in mind;
- Ensure that their project completes on time and to budget;
- Ensure delivery of the project Communication Strategy;
- Ensure that projects adhere to the Corporate Project management Methodology;
- Ensure that any exceptions to the project are raised with the Programme Board at the earliest opportunity;
- Ensure Verto is kept up to date with relevant project information;
- Attend Programme Board meetings and stakeholder meetings/relevant events as required.

4d. Programme Board Relationships

Relationship with Senior Leadership Team

The Programme Board Chair is empowered to make judgements as to which decisions can be made at the Programme Board and which decisions need to be referred back to Senior Leadership team and/or Cabinet. The latter are most likely to be decisions that will impact upon the wider organisation, those which may attract significant negative publicity or where the Programme Board view differs significantly from that of a Service Area and/or public sector partner.

SLT will maintain an overview of project progress through 6 weekly monitoring of the Project Register. The Corporate Director will provide progress reviews on the overall programme as required.

Relationship with Council, Cabinet and Capital Scrutiny Group

There will be clear and identified routes in relationship to working with the Council, Cabinet and Capital Scrutiny Group where resources are required, and political agreement is required for Programme Board activities. Cover reports for project briefs, business cases and highlight reports will outline key recommendations and the power to make a decision.

Relationship with Scrutiny Committees

The Programme Board's work will be reported to Communities Scrutiny annually as part of performance management arrangements. This will play a key role in providing assurance to the Council on the effectiveness of the Programme. Reports on Programme Board activities may be requested by Scrutiny at any time.

Political Involvement

It is important that the Board engage and consult with Rhyl MAG, Rhyl Reference Group and Rhyl Town Council so that Rhyl County Cllrs, Town Cllrs, Local AM and PM are updated and engaged in the regeneration of their town.

The Boards Chair will ensure the Council's Lead Member for the regeneration of Rhyl (Cllr Jason McLellan: the Council's Leader), is kept updated on the work of the Board. The Lead Member has an important role to play in terms of the interface between the Board and the political institutions, be they local, regional or national.

4e. Reporting Process

Agenda Setting

The Programme Board will meet as required, but as a minimum, quarterly. A typical agenda might include:

- Review of Programme Highlight Report and Project Register
- Risk Register.
- Project Briefs, Business Cases, or exception reports as required
- Finance Report
- Funding updates
- Key decisions required from the Programme Board.
- Communication plan including key messages for communication and engagement
- Programme Plan/ Forward Work Plan.

Highlight reports at each meeting will present the Programme Board with a high-level snapshot of progress to date, and highlight any risks, issues or areas of further work that require

Programme Board input. The Highlight report is an export from Verto and, as such, relies on the quality of information therein. Exception reports will be triggered if the programme develops a 'ROYG' (Red, Orange, Yellow Green) RED or ORANGE status in its delivery confidence or if any projects develop a RED or ORANGE status that can't be addressed at project level and might impact successful delivery of the programme.

Programme Board Papers

Papers will be provided to the Programme Board at least 5 working days before scheduled meetings. Board members are expected to ensure that effective preparation has been undertaken.

When Project Managers are responsible for providing information to the Programme Board, they should ensure that the timescales adhere to the above requirement. Board members should promote this message to project managers and teams to ensure a consistent approach.

Project Related Documentation

Project Managers are responsible for ensuring that programme information is kept up to date using Verto, including a Well-being Impact Assessment (WIA), details of identified stakeholders, project benefits / disbenefits, project context, impact, risks, milestones, progress on achieving benefits etc.

Outcome Monitoring

All projects within the Programme will follow the Corporate Project Management methodology which requires clear identification of project outcomes, expected benefits, measurement indicators and timescales for reporting on these. Projects should be linked to Programme outcomes via shared indicators so that progress towards achieving an outcome – through monitoring progress on a number of projects - can be tracked. There is a shared Performance Management Framework with the Community Development Board, with indicators based around the domains of the WIMD, with the addition of economic indicators identified around the programme benefits and an associated monitoring plan.

It is recognised that the impact of structural regeneration and the realisation of outcomes and benefits is a slow process. External factors such as the UK and global economy will also have

an impact on progress and changes to direction may bring about circumstances which have not been forecast and are outside of the control of the programme team. The programme will also be dependent on securing a significant amount of external funding to deliver all the major projects.

Risk, Risk Appetite and Issue Management

See 4f. below for Risk Management Strategy.

Risks and issues will be actively managed throughout the programme, and the overall risk and issues profiles continually monitored. The identified risks need to be regularly reviewed and challenged. New risks may be identified, and responses planned or actioned. Project Executives are responsible for escalating issues arising from individual projects to the Programme Board, liaising with Board Members or working with the project leads to manage risks and resolve issues that could affect delivery of project outputs and programme outcomes, and therefore benefits realisation.

Projects must be clear about when risks need to be managed at a project level and when these should be escalated to the Programme Board. Circumstances that should require a project to escalate risks or issues to the Programme Board may include situations where:

- Dependent projects or programmes are impacted.
- The project does not have sufficient authority for the action required.
- The action required will exceed project tolerances for quality, time and cost.
- The project does not have the necessary skills or experience and does not have the authority to acquire them.
- The project cannot deliver its outputs.

4f. Management Strategies

Information Management Strategy

Up-to-date information is critical to enabling the Programme Board to make informed decisions at appropriate times. Project Managers are responsible for ensuring accurate information is available to the Programme Board in the correct format at specific reporting periods.

Project managers are responsible for preparing required reports in line with the Corporate Programme Office and Prince 2 methodology.

Verto is the Programme Management System adopted to support project and programme officers. Verto enables users to record and monitor key programme and project information and produce relevant reports and plans. The quality of the information recorded in Verto is a key factor in the success of the programme. Verto provides standard change control and configuration management functions that support the provision of relevant, accurate information.

Resource Management Strategy

The Programme Board is responsible for steering and monitoring activities associated with all Priorities within Regeneration Programme, and for making recommendations to take work further. This includes ensuring the provision of resources - physical, financial and manpower - with the support and guidance of Strategic Investment Group, and members of the Programme Board, particularly when approval is required from those decision making forums relating to significant resources.

Once resource is committed, it is the responsibility of project managers to ensure that individual projects stay on track and within tolerance. The exception process is used to manage projects when resource requirements fall outside of the tolerances set. Project Managers are responsible for reporting to the Programme Board when exception situations arise and ensuring corrective action is taken with the minimum disruption.

Risk Management Strategy

Proactive programme risk management and issue resolution will be considered in the main by the Programme Board, and within the context of the corporate risk management methodology. See Risk, Risk Appetite and Issue Management above. Risks will be entered into the Programme Board Risk Register (as featured in Verto) and Issues into the Issue Log (as featured in Verto). Risks will be reviewed at each Programme Board meeting.

Any member of the Programme Board can highlight potential risks to or issues that might impact upon achievement of programme benefits to the Programme Board. Each risk will be considered in terms of impact and probability, together with mitigating action responses. The risk/issue will be assigned an owner by the Programme Board, a 'ROYG' (Red, Orange, Yellow or Green) status in accordance with the corporate risk management methodology and reported on through highlight reports. Any that are ranked as RED or ORANGE and escalating will be brought to the attention of the Programme Board.

Project risks/issues will be handled at a project level and only those risks or issues that are ranked as red and escalating will be brought to the attention of the Project Executive. Where it is felt that there is potential for impact on the wider programme the risk/issue will be escalated for the attention of the Programme Board. If necessary, the matter may need to be brought to the attention of Senior Leadership Team through the Project Register.

Verto will be used to record project risks and issues so that they are visible at the programme level to the Programme Board, who will then be able to identify programme related interdependencies around risk at an early stage.

4g. Closing down the Programme

The purpose of closing the Programme is to formally recognise that objectives have been completed.

The Programme Board Chair will propose closure to the Programme Board. If satisfied with the overall outcome, they will endorse the recommendation to confirm the programme closure. If they are not satisfied, they must give clear direction about further work to be carried out.

There may be a necessity to close the Programme prematurely.

As part of closure a formal review should be conducted to assess delivery of the Programme and the following should be assured:

- Business case has been satisfied (thus far).
- All projects have been completed satisfactorily.
- Business performance is stable.

- Outcomes have been achieved.
- Benefits are self-sustaining.
- Last tranche review has been completed as per the programme plan.
- No risks or issues are outstanding that are unacceptable to operations, and risk appetite has been considered.
- Any remaining handover or transition activities required have been defined and assigned to the relevant business operations.

Once the above criteria have been satisfied, the Programme Board must then:

- Confirm ongoing support is in place.
- Confirm programme closure.
- Notify programme is about to close.
- Review programme.
- Update and finalise programme information.
- Provide feedback to Council.
- Disband programme organisation and supporting functions.

5. Costs

As the Programme develops, the projects and actions identified will have to be properly costed and more detailed business cases developed. It is important to involve the Head of Finance at an early stage of this process. It may be feasible for some of the priorities to deliver outcomes without committing additional council financial resources or by attracting additional external funding.

The public funding options available to the Programme Board are complex with the finances coming from a variety of sources, including WG Targeted Regeneration Investment (TRI) Programme, Town Centre Loan Fund, Building for the Future, North Wales Economic Ambition Board Growth Deal, the UK's Levelling Up Fund & Shared Prosperity Fund, DCC's HRA funds and of course the Councils own Capital allocation.

In addition to public funding that the Programme Board will be able to access to deliver the key projects it is important that the Board works with its public sector partners to maximise their investment opportunities in the town. This is in line with WG's Town Centre First policy, which seeks to maximise all public sector investment into town centre locations.

Finally, of course we want the economy of Rhyl to become "self-sufficient" and not to rely on the public sector. Attracting further private sector investment will be a key long term indicator to the success of our programme. The Programme Board therefore needs to be clear on its priorities and ensure it maximise all potential funding opportunities to deliver the right projects and attract the right type of inward investment.

The formal approval of expenditure decisions will remain within existing delegations and processes, including the requirement for all capital expenditure proposals to be considered by the Capital Scrutiny Group.

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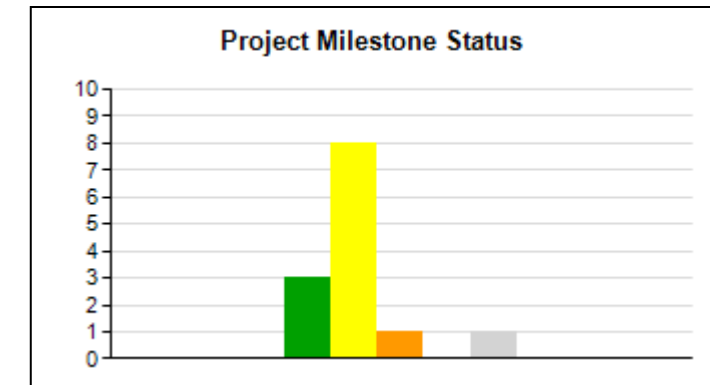
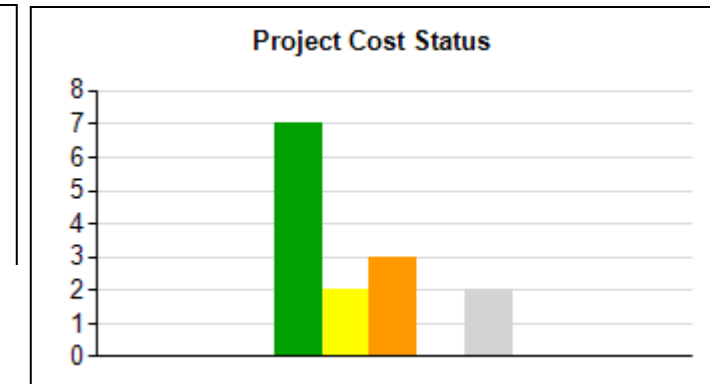
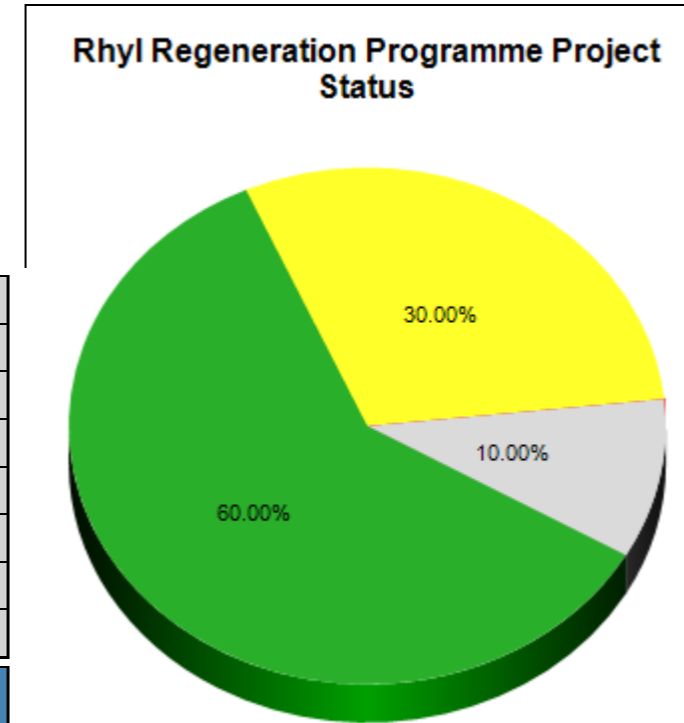
Programme Dashboard Rhyl Regeneration Programme

Total Number of Projects	26		
	Forecasted	Actual	Variance
Total Investment In Projects	£129,630	£109,569	£20,062

	On Target	Experiencing Obstacles	At Risk	Off Target	None
Project Status	6	3	0	0	1
Cost Status	7	2	3	0	2
Milestone Status	3	8	1	0	1
Risk Status	5	4	3	0	2
Issue Status	4	2	1	0	9
Cashable Benefit Status	5	1	1	0	9
Non Cashable Benefit Status	10	2	2	0	2

	Project Brief	Business Case	Projects	Closed
Projects in Gateway	0	1	9	16

	2024	2025	2026	2027
Projects Due To End	3	2	0	0



Rhyl Regeneration Programme Project Status

Rhyl Regeneration Programme - High Level Project Status as at 04/03/2024																	
Project Code	Project Name	Project Manager(s)	Project Executive(s)	Project Status	HR Approval Date	Trend	Current Gateway Stage	Project Start Date	Total Forecasted Cost (£000's)	Total Actual Cost (£000's)	Project End Date	Cost Status	Milestone Status	Risk Status	Issue Status	Cashable Benefit Status	Non-Cashable Benefit Status
PR006512	Co-Relocation of Rhyl Tourist Information Centre and Rhyl Museum	Peter McDermott	Catrin Roberts	None			Business Cases	30/11/22	£220		30/03/24	None	None	None	None	None	None
PR004429	Rhyl Central Coastal Defence Improvement Scheme	Tim Towers, Helen Johnson	Tony Ward	On Target	23/02/24	Same	Projects	01/03/23	£66,026	£66,026	28/10/25	On Target	On Target	On Target	On Target	On Target	On Target
PR004430	Prestatyn Central Coastal Defence Improvement Scheme	Tim Towers, Helen Johnson	Tony Ward	On Target	23/02/24	Same	Projects	01/03/23	£26,093	£26,093	24/09/25	On Target	On Target	Experiencing Obstacles	On Target	On Target	On Target
PR004807	Seeking to improve the appearance of poorly maintained Rhyl Town Centre properties	Paul Mead	Emlyn Jones	On Target	01/03/24	Better	Projects	13/08/18	£460	£	31/01/24	Experiencing Obstacles	Experiencing Obstacles	On Target	On Target	On Target	On Target
PR004809	Edward Henry Street	Mark Dixon	Liz Grieve	On Target	24/11/23	Better	Projects	01/10/18	£4,280	£	31/03/24	On Target	Experiencing Obstacles	On Target	Experiencing Obstacles	None	On Target
PR005514	Victorian Post Office	Mark Dixon	Liz Grieve	On Target	28/11/23	Better	Projects	14/12/17	£650		31/03/20	On Target	Experiencing Obstacles	On Target	None	On Target	On Target
PR005697	Rhyl Green Infrastructure	Sian Price	Tony Ward	On Target	07/09/23	Same	Projects	01/04/20	£273	£271	30/06/23	On Target	On Target	Experiencing Obstacles	Completed	None	Completed
PR004791	Queen's Buildings Rhyl	Russell Vaughan	Tony Ward	Experiencing Obstacles	14/02/24	Same	Projects	02/07/18	£13,254	£12,847	10/03/23	At Risk	Experiencing Obstacles	At Risk	At Risk	None	Experiencing Obstacles
PR004795	Work with Rhyl Regeneration Programme Board to contribute to progressing Rhyl Public Realm Strategy	Angela Loftus	Emlyn Jones	Experiencing Obstacles	29/11/23	Same	Projects	28/08/18	£		31/12/23	On Target	Experiencing Obstacles	Experiencing Obstacles	Experiencing Obstacles	None	On Target
PR004797	Develop project to reconnect the top of Rhyl High Street with the beach (Rhyl promenade)	Helen Johnson	Emlyn Jones, Mike Jones	Experiencing Obstacles	22/02/24	Same	Projects	02/09/18	£4,570		31/03/23	Experiencing Obstacles	Experiencing Obstacles	On Target	On Target	On Target	On Target

ECA 5.3a RGF 02	West Rhyl Housing Improvement Project	Mark Dixon	Rebecca Maxwell	Completed			Closed					Completed	Completed	Completed	Completed	Completed	Completed
ECA 5.3a RGF 01	Rhyl Harbour: Pedestrian and cycle bridge, public square, quayside building and extended quay wall	Sian Price	Rebecca Maxwell	Completed			Closed	02/03/09			31/03/15	At Risk	Experiencing Obstacles	At Risk	None	None	At Risk
ECA 5.3a RGF 03	The Honey Club, Rhyl	Tom Booty	Jamie Groves	Completed	23/03/18	Better	Closed		£5,665		30/09/18	None	Completed	None	None	None	None
ECA 5.3a RGF 01.1	Rhyl Harbour: Harbour Empowerment Order	Sian Price	Rebecca Maxwell	Completed			Closed	02/05/12			30/06/16	At Risk	At Risk	At Risk	None	At Risk	At Risk
ECA 5.3a RGF 04	Bee and Station	Helen Telford	Mark Dixon	Completed			Closed	02/01/12			31/05/13	Completed	Completed	Completed	None	Completed	Completed
ECA 5.3a RGF 10	49 - 55 Queen Street	Mark Dixon	Jamie Groves	Completed	15/04/19	Better	Closed	01/09/14	£2,550	£2,563	31/03/19	Completed	Completed	Completed	None	Completed	Completed
PR003340	Rhyl Town Centre Loan Fund	Mark Dixon	Jamie Groves	Completed	04/09/18	Better	Closed	01/08/15	£1,893	£400	31/03/31	Completed	Completed	Completed	Completed	Completed	Completed
ECA 3.1A-D	Rhyl Waterfront Development	Russell Vaughan	Jamie Groves	Completed	27/06/19	Better	Closed	01/01/14		£41	29/05/19	Completed	Completed	Completed	Completed	Completed	On Target
RR-PR02	Rhyl Town Centre Master Plan & Vision	Mike Horrocks	Graham Boase, Emlyn Jones	Completed	29/10/19	Same	Closed	01/06/16	£155	£12	30/09/19	Completed	Completed	Completed	Completed	Completed	Completed
PR004053	SC2 (Rhyl Waterpark)	Russell Vaughan	Jamie Groves	Completed	25/06/19	Same	Closed	31/01/17			05/04/19	Completed	Completed	Completed	Completed	None	On Target
PR004790	Children's Village (underground) car park refurbishment	Russell Vaughan	Jamie Groves	Completed	25/06/19	Better	Closed	04/03/18	£2,126		03/04/19	Completed	Completed	Completed	None	None	On Target
PR004803	Rhyl Town Centre Gateway Scheme (123-129 High Street and 129-131 High Street)	Gareth Roberts	Emlyn Jones	Completed	11/01/21	Better	Closed	09/08/18		£835	31/03/20	Completed	Completed	Completed	Completed	Completed	Completed
PR004805	West Rhyl Neighbourhood Management	Malcolm Mather	Emlyn Jones	Completed	01/12/21	Better	Closed	10/08/18	£6	£6	31/03/20	Completed	Completed	Completed	Completed	Completed	Completed
PR004808	Rhyl Post Office	Mark Dixon	Graham Boase	Completed	04/08/20	Better	Closed	14/12/17	£920	£475	29/05/20	Completed	Completed	Completed	Completed	Completed	Completed
PR005000	Housing Renewals Theme Project	Gareth Roberts	Emlyn Jones	Completed	07/01/21	Same	Closed	06/02/19	£490		31/03/20	Completed	Completed	Completed	Completed	Completed	Completed
PR005077	Traffic modelling and design traffic improvement works	Mike Jones	Emlyn Jones	Completed	04/03/24	Same	Closed	01/05/17			30/06/22	On Target	Experiencing Obstacles	Experiencing Obstacles	None	Experiencing Obstacles	Experiencing Obstacles
Totals									£129,630	£109,569							

Funded Projects in delivery or development phase not yet listed on Verto under the Rhyl Regeneration Programme:

Project title	Lead officer / agency	Funding source	Expected completion
Promenade / Highways improvement project: phase 1	Mike Jones / DCC	LUF 3	Q4 2025/26
Rhyl Town Centre Public Realm	Paul Jackson / DCC	LUF 3	Q4 2025/26
Rhyl Gateway Project	James Evans / DCC	LUF 3	Q4 2025/26
Queens Market Public Realm	Russ Vaughan / DCC	LUF 3	Q4 2025/26
Rhyl promenade regeneration	Andy Clark / DCC	SPF	Dec 2024
Public realm and open spaces improvement (includes Botanical Gardens, Rhyl)	Andy Clark / DCC	SPF	Mar 2024 / Dec 2024
Renovation of recreational areas – i.e., ornamental ponds at Botanical Gardens and Rhyl Prom (4 sites in total)	Andy Clark / DCC	SPF	Mar 2024
Conversion to residential use of former tax office at Llys Anwyl, Churton Road, Rhyl	Mark Dixon / DCC	DCC	Q4 2023/24
Renovation of former HMOs 2-16 Aquarium Street	Mark Dixon / DCC	DCC	Q2 2024/25
Conversion of care home to temporary accommodation, Epworth Lodge, Brighton Road	Mark Dixon / DCC	WG / DCC	Q2 2024/25
Former Next Building, Granite and Holland & Barrett at 56, 58 & 64 High Street	Mark Dixon / DCC	WG / DCC	Q3 2025/26
New build apartments, site of former Goldilocks salon at 39-41 Queen Street	Mark Dixon / DCC	WG / DCC	Q3 2025/26
Renovation of former HMOs at 43-49 Bath Street	Mark Dixon / DCC	WG / DCC	Q1 2026/27

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Report to	Communities Scrutiny Committee
Date of meeting	14 March 2024
Head of Service	Catrin Roberts, Head of Corporate Support Services: People
Report author	Karen Evans, Scrutiny Co-ordinator
Title	Scrutiny Work Programme

1. What is the report about?

1.1 The report seeks Communities Scrutiny Committee to review its draft forward work programme (see Appendix 1). As part of its review the Committee is asked to reflect on how Scrutiny can support the delivery of the Council's Corporate Plan and its aim of becoming Net Carbon Zero and Ecologically Positive by 2030, whilst also prioritising matters which the Committee deems important to scrutinise.

2. What is the reason for making this report?

2.1 To seek the Committee to review and agree on its programme of future work, and to update members on relevant issues.

3. What are the Recommendations?

That the Committee

- 3.1 considers the information provided and approves, revises or amends its forward work programme as it deems appropriate;
- 3.2 determines whether any key messages or themes from the current meeting should be publicised via the press and/or social media.

4. Report details

- 4.1 Section 7 of Denbighshire County Council's Constitution sets out each Scrutiny Committee's terms of reference, functions and membership, as well as the rules of procedure and debate.
- 4.2 The Constitution stipulates that the Council's scrutiny committees must set, and regularly review, a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.
- 4.3 For a number of years it has been an adopted practice in Denbighshire for scrutiny committees to limit the number of reports considered at any one meeting to a maximum of four plus the Committee's own work programme report. The aim of this approach is to facilitate detailed and effective debate on each topic.
- 4.4 In recent years the Welsh Government (WG) and Audit Wales (AW) have highlighted the need to strengthen scrutiny's role across local government and public services in Wales, including utilising scrutiny as a means of engaging with residents and service-users. From now on scrutiny will be expected to engage better and more frequently with the public with a view to securing better decisions which ultimately lead to better outcomes for citizens. AW will measure scrutiny's effectiveness in fulfilling these expectations.
- 4.5 Having regard to the national vision for scrutiny whilst at the same time focussing on local priorities, the Scrutiny Chairs and Vice-Chairs Group (SCVCG) recommended that the Council's scrutiny committees should, when deciding on their work programmes, focus on the following key areas:
- budget savings;
 - achievement of the Corporate Plan themes (with particular emphasis on their deliverability during a period of financial austerity);
 - any other items agreed by the Scrutiny Committee (or the SCVCG) as high priority (based on the PAPER test criteria – see reverse side of the 'Member Proposal Form' at Appendix 2);

- Urgent, unforeseen or high priority issues; and
- Supporting the Council's continued recovery work in relation to the effects of the COVID-19 crisis on Council services, the local economy and the county's communities

4.6 Scrutiny Proposal Forms

As mentioned in paragraph 4.2 above the Council's Constitution requires scrutiny committees to prepare and keep under review a programme for their future work. To assist the process of prioritising reports, if officers are of the view that a subject merits time for discussion on Scrutiny's business agenda they have to submit a formal request to the SCVCG seeking Scrutiny to consider a report on that topic. This is done via the submission of a 'proposal form' which clarifies the purpose, importance and potential outcomes of scrutinising suggested subjects.

- 4.7 With a view to making better use of scrutiny's time by focussing committees' resources on detailed examination of subjects, adding value through the decision-making process and securing better outcomes for residents, the SCVCG decided that members, as well as officers, should complete 'scrutiny proposal forms' outlining the reasons why they think a particular subject would benefit from scrutiny's input. A copy of the 'member's proposal form' can be seen at Appendix 2. The reverse side of this form contains a flowchart listing questions which members should consider when proposing an item for scrutiny, and which committees should ask when determining a topic's suitability for inclusion on a scrutiny forward work programme. If, having followed this process, a topic is not deemed suitable for formal examination by a scrutiny committee, alternative channels for sharing the information or examining the matter can be considered e.g. the provision of an 'information report', or if the matter is of a very local nature examination by the relevant Member Area Group (MAG). No items should be included on a forward work programme without a 'scrutiny proposal form' being completed and accepted for inclusion by the Committee or the SCVCG. Assistance with their completion is available from the Scrutiny Co-ordinator.

Cabinet Forward Work Programme

- 4.8 When determining their programme of future work it is useful for scrutiny committees to have regard to Cabinet's scheduled programme of work. For this purpose, a copy of the Cabinet's forward work programme is attached at Appendix 3.

5. Scrutiny Chairs and Vice-Chairs Group

- 5.1 Under the Council's scrutiny arrangements, the Scrutiny Chairs and Vice-Chairs Group (SCVCG) performs the role of a coordinating committee. The Group's next meeting is scheduled for 18 March 2024.

6. How does the decision contribute to the Corporate Plan 2022 to 2027: The Denbighshire We Want?

- 6.1 Effective scrutiny will assist the Council to deliver its Corporate Plan in line with community needs and residents' wishes. Continual development and review of a coordinated work programme will assist the Council to deliver its corporate themes, improve outcomes for residents whilst also managing austere budget and resource pressures.
- 6.2 Whilst the decision on the Committee's forward work programme itself will have a neutral contribution on the Council's aim of becoming Net Carbon Zero and Ecologically Positive by 2030, the Committee by effectively scrutinising all matters examined by it can help support the delivery of this ambition.

7. What will it cost and how will it affect other services?

- 7.1 Services may need to allocate officer time to assist the Committee with the activities identified in the forward work programme, and with any actions that may result following consideration of those items.

8. What are the main conclusions of the Well-being Impact Assessment?

8.1. A Well-being Impact Assessment has not been undertaken in relation to the purpose or contents of this report. However, Scrutiny through its work in examining service delivery, policies, procedures and proposals will consider their impact or potential impact on the sustainable development principle and the well-being goals stipulated in the Well-being of Future Generations (Wales) Act 2015.

9. What consultations have been carried out with Scrutiny and others?

9.1. None required for this report. However, the report itself and the consideration of the forward work programme represent a consultation process with the Committee with respect to its programme of future work.

10. What risks are there and is there anything we can do to reduce them?

11.1 No risks have been identified with respect to the consideration of the Committee's forward work programme. However, by regularly reviewing its forward work programme the Committee can ensure that areas of risk are considered and examined as and when they are identified, and recommendations are made with a view to addressing those risks.

11. Power to make the decision

12.1 Section 21 of the Local Government Act 2000.

12.2 Section 7.11 of the Council's Constitution stipulates that scrutiny committees and/or the Scrutiny Chairs and Vice-Chairs Group will be responsible for setting their own work programmes, taking into account the wishes of Members of the Committee who are not members of the largest political group on the Council.

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Communities Scrutiny Committee Forward Work Plan

Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
9 May	Cllr. Barry Mellor	1. Tree Maintenance & Management (tbc)	To examine the Council's policy(ies) relating to tree maintenance and management along with the resources allocated for tree maintenance and management work across Denbighshire	An evaluation of the effectiveness of the Council's current work in relation to tree management and maintenance with a view to securing sufficient resources to ensure the delivery the Council's Corporate Plan themes of a greener, and a fairer, safe and more equal Denbighshire whilst also supporting the ambition of becoming an ecologically positive and net carbon zero authority by 2030.	Andrew Cutts/Joel Walley/Emlyn Jones	By SCVCG July 2023
	<i>Cllr. Win Mullen-James</i>	2. Second Homes and Short-term Holiday lets and their impact have been fully assessed) (timing tbc – once the full details of the WG proposals are known (incl. Licensing Scheme proposals)	To report the findings and conclusions of the Welsh Government's study in relation to addressing the impact of second home ownership in Wales, including its proposals for reviewing the regulatory framework and system as they apply to holiday accommodation,	(i) An assessment of the proposals' anticipated impact on Denbighshire County Council, residents, businesses, and local economy Formulation of recommendations with a view to realising maximum benefits for the Council, residents businesses and the economy, or for mitigating the impact of any risks that may arise from any proposals	Emlyn Jones/Angela Loftus/Lara Griffiths/Paul Barnes/Gareth Roberts	June 2022 (rescheduled November 2022/ March 2023/ October 2023)

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
				along with national and local taxation systems (the WG's "three-pronged approach to address [the] second homes crisis"			
(check if any WG reviews/legislation outstanding in relation to sustainable transport at present)	Cllr. Barry Mellor	3	Draft Sustainable Transport Plan	To consider the initial findings following the consultation of the draft plan	Pre-decision scrutiny to enable the formulation of recommendations to Cabinet in relation to approving and adopting a Sustainable Transport Plan for the county that will support the delivery of the Corporate Plan themes of a better connected and greener Denbighshire, whilst also contributing to the Council's ambition of becoming net carbon zero and ecologically positive by 2030	Emlyn Jones/Mike Jones	By SCVCG July 2023
27 June							
5 September							
24 October							
12 December							
2025							
Feb 2025 (date tbc)		1	<i>Car Park Investment Plan 2024 - 2029</i>	<i>To review the last 12 months</i>		<i>Emlyn Jones / Mike Jones</i>	<i>February 2024</i>

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
				<i>progress of the Investment Plan</i>			
(Late 2024 tbc)	Leader/Cllr. Barry Mellor	1.	Rhyl Promenade Masterplan	To examine the proposals contained in the Rhyl Promenade Masterplan to be implemented following the completion of the coastal flood defence schemes	Consideration of the draft masterplan and the public's views on its contents will enable the Committee to formulate recommendations with respect of the final masterplan that will support the Council, business community and residents' aspirations to realise the sustainable economic regeneration of Rhyl and Denbighshire by linking the beach/promenade to the town. Delivering a prosperous and better connected Denbighshire	Tony Ward	By SCVCG July 2023 (in response to a Notice of Motion to County Council)

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
	Update on the Draft Tourism signage Strategy	To provide an update on progress in regard to brown tourist direction sign projects within Denbighshire	Mike Jones/Peter McDermot	09/05/23

For future years

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Communities Scrutiny Committee Forward Work Plan

Information/Consultation Reports

Information / Consultation	Item (description / title)	Purpose of report	Author(s)	Date Entered
INFORMATION				

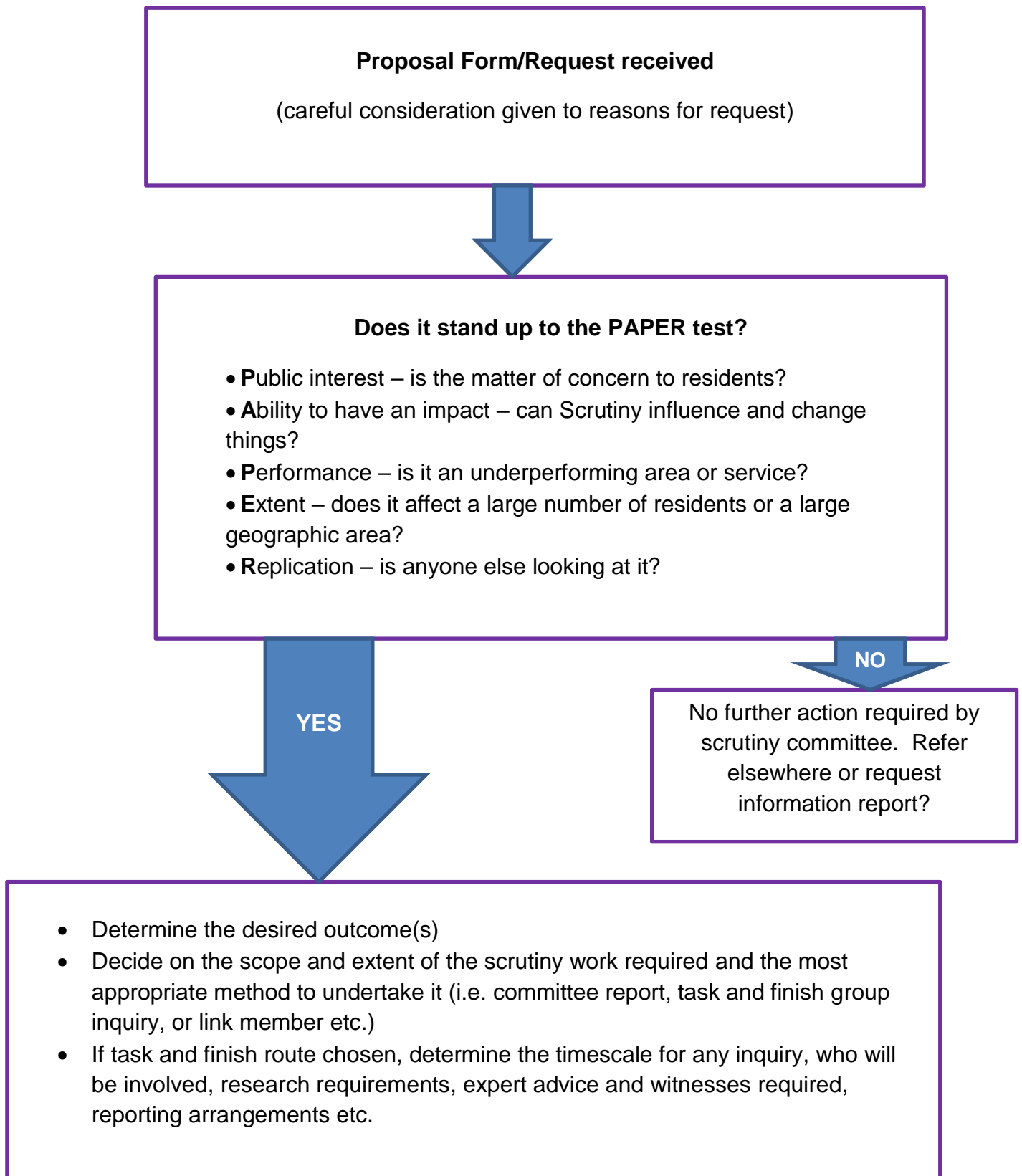
Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
14 th March	29th February	9 th May	25th April	27 th June	13th June

29/01/24 KE

Member Proposal Form for Scrutiny Forward Work Programme	
NAME OF SCRUTINY COMMITTEE	
TIMESCALE FOR CONSIDERATION	
TOPIC	
What needs to be scrutinised (and why)?	
Is the matter one of concern to residents/local businesses?	YES/NO
Can Scrutiny influence and change things? (if 'yes' please state how you think scrutiny can influence or change things)	YES/NO
Does the matter relate to an underperforming service or area?	YES/NO
Does the matter affect a large number of residents or a large geographical area of the County (if 'yes' please give an indication of the size of the affected group or area)	YES/NO
Is the matter linked to the Council's Corporate themes? (if 'yes' please state which theme(s))	YES/NO
To your knowledge is anyone else looking at this matter? (If 'yes', please say who is looking at it)	YES/NO
If the topic is accepted for scrutiny who would you want to invite to attend e.g. Lead Member, officers, external experts, service-users?	
Name of Councillor/Co-opted Member	
Date	

Consideration of a topic's suitability for scrutiny



Cabinet Forward Work Plan

Meeting		Item (description / title)	Purpose of Report	Decision required (yes/no)	Author – Lead member and contact officer	Date Entered / Updated By
19 March	1	Care Home Fee Setting 2024/25	To seek Cabinet approval for the Fee Structure 2024/25	Yes	Cllr Elen Heaton Lead Officer/ Report Author – Nicola Stubbins/Ann Lloyd	
	2	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Cllr Gwyneth Ellis Lead Officer/Report Author – Liz Thomas	Standing Item
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet’s attention	Tbc	Lead Officer – Scrutiny Coordinators	Standing Item
23 April	1	North East Wales Archive Project	To update Cabinet in respect of the NLHF application outcome, and to seek a decision re the next steps	Yes	Cllr Emrys Wynne Lead Officer/Report Author – Liz Grieve/ Craig Berry, Sian Lloyd Price	
	2	Denbighshire’s draft Local Housing Market Assessment	To seek Cabinet approval of the assessment for submission to Welsh Government	Yes	Cllr Rhys Thomas Lead Officer/Report Author – Angela Loftus/Sue Lewis	
	3	Sustainable Communities for Learning – Rolling Programme	To approve the draft proposals for the next stage of the Sustainable Communities for Learning programme for submission to Welsh Government	Yes	Cllr Gill German Lead Officer/Report Author – Geraint Davies/James Curran	

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of Report	Decision required (yes/no)	Author – Lead member and contact officer	Date Entered / Updated By
	4	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Cllr Gwyneth Ellis Lead Officer/Report Author Liz Thomas	Standing Item
	5	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Lead Officer – Scrutiny Coordinators	Standing Item
21 May	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Cllr Gwyneth Ellis Lead Officer/Report Author Liz Thomas	Standing Item
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Lead Officer – Scrutiny Coordinators	Standing Item
25 June	1	Council Performance Self-Assessment 2023 to 2024 (year-end)	To consider a report by the Strategic Planning Team for Council to approve the Performance Self-Assessment 2023 to 2024.	Tbc	Cllr Gwyneth Ellis Lead Officer/Report Author – Helen Vaughan-Evans / Iolo McGregor, Emma Horan	
	2	Reviewed and updated Denbighshire County Council's Climate and Ecological Change Strategy (2021-2030)	To consider the reviewed and updated Climate and Ecological Change Strategy prior to its submission to Council for approval	Yes	Cllr Barry Mellor Lead Officer/Report Author – Gary Williams / Liz Wilcox- Jones / Helen Vaughan-Evans	

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of Report	Decision required (yes/no)	Author – Lead member and contact officer	Date Entered / Updated By
	3	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Cllr Gwyneth Ellis Lead Officer/Report Author Liz Thomas	Standing Item
	4	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Lead Officer – Scrutiny Coordinators	Standing Item
30 July	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Cllr Gwyneth Ellis Lead Officer/Report Author Liz Thomas	Standing Item
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Lead Officer – Scrutiny Coordinators	Standing Item
24 Sept	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Cllr Gwyneth Ellis Lead Officer/Report Author Liz Thomas	Standing Item
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Lead Officer – Scrutiny Coordinators	Standing Item
22 Oct	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Cllr Gwyneth Ellis Lead Officer/Report Author Liz Thomas	Standing Item
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Lead Officer – Scrutiny Coordinators	Standing Item

Cabinet Forward Work Plan

Meeting		Item (description / title)	Purpose of Report	Decision required (yes/no)	Author – Lead member and contact officer	Date Entered / Updated By
19 Nov	1	Council Performance Self-Assessment Update – July to September (QPR2)	To consider a report by the Strategic Planning Team for Council to approve the Performance Self-Assessment July to September	Tbc	Cllr Gwyneth Ellis Lead Officer/Report Author – Helen Vaughan-Evans/lolo McGregor, Emma Horan	
	2	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Cllr Gwyneth Ellis Lead Officer/Report Author Liz Thomas	Standing Item
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Lead Officer – Scrutiny Coordinators	Standing Item
17 Dec	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Cllr Gwyneth Ellis Lead Officer/Report Author Liz Thomas	Standing Item
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Lead Officer – Scrutiny Coordinators	Standing Item

Cabinet Forward Work Plan

Note for officers – Cabinet Report Deadlines

<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>
<i>19 March</i>	<i>5 March</i>	<i>23 April</i>	<i>9 April</i>	<i>21 May</i>	<i>7 May</i>

Updated 26/02/2024 – KEJ

Cabinet Forward Work Programme.doc

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